

JUNE 18, 2013

**ROLL CALL: MARY BRADLEY, CARL ELLIS, KEN KERKHOFF, ANN MILLER, OWEN ROBERTS AND BRIAN TRAUGOTT WERE PRESENT. ALSO PRESENT WERE MAYOR FRED SIEGELMAN AND CITY ATTORNEY BILL MOORE.**

**DEPT. HEADS: BART MILLER, FRANKIE SHUCK, JOHN WILHOIT AND ALLISON WHITE WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.**

**MOTION BY ROBERTS, SECONDED BY TRAUGOTT TO APPROVE AND ADOPT THE MINUTES OF THE JUNE 4, 2013 REGULAR MEETING OF THE COUNCIL.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

At the request of Council member Bradley, City Attorney Moore gave second reading of Ordinance No. 2013-25 as follows:

**CITY OF VERSAILLES  
ORDINANCE NO. 2013-25**

**AN ORDINANCE AMENDING THE RATES CHARGED FOR WATER SERVICE FOR USERS LOCATED INSIDE THE CITY LIMITS**

WHEREAS, the Versailles City Council has determined that it is necessary and advisable to adjust the rates charged for water service to persons living inside of the City limits,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF VERSAILLES, KENTUCKY AS FOLLOWS:

SECTION ONE: The water rates charged for water service provided to users within the city limits as set forth on City Ordinance Section 50.25 are hereby amended as follows:

<u>Gallons of Water Used Per Month</u>	<u>Monthly Charge Per 1,000 Gallons</u>
Minimum monthly charge (incl. 1,000 gallons)	\$7.20
<i>Per 1,000 Gallons</i>	
Kentucky River Authority Withdraw fee	<del>\$0.10</del> <u>\$0.17</u>
1,000 to 150,000 gallons	\$3.91
Next 850,000	\$3.78
All over 1,000,000	\$3.75

SECTION TWO: The rates set forth in Section One of this ordinance shall take effect with the meter reading for the month of July, 2013.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 4<sup>th</sup> day of June, 2013, and fully adopted after the second reading at a meeting of said council held on the 18th day of June, 2013.

THE CITY OF VERSAILLES

FRED SIEGELMAN, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**JUNE 18, 2013**

**MOTION BY ROBERTS, SECONDED BY TRAUOGOTT TO APPROVE AND ADOPT ORDINANCE NO. 2013-25 AMENDING THE RATES CHARGED FOR WATER SERVICE FOR USERS LOCATED INSIDE THE CITY LIMITS.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

At the request of Council member Bradley, City Attorney Moore gave second reading of Ordinance No. 2013-26 as follows:

**CITY OF VERSAILLES  
ORDINANCE NO. 2013-26**

**AN ORDINANCE AMENDING THE RATES CHARGED FOR WATER SERVICE FOR USERS LOCATED OUTSIDE THE CITY LIMITS**

WHEREAS, the Versailles City Council has determined that it is necessary and advisable to adjust the rates charged for water service to persons living outside of the City limits,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF VERSAILLES, KENTUCKY AS FOLLOWS:

SECTION ONE: The water rates charged for water service provided to users outside the city limits as set forth on City Ordinance Section 50.27 are hereby amended as follows:

<b>Gallons of Water Used Per Month</b>	<b>Monthly Charge Per 1,000 Gallons</b>
Minimum monthly charge (incl. 1,000 gallons)	\$ 8.65
<i>Per 1,000 Gallons</i>	
Kentucky River Authority Withdraw fee	<del>\$ 0.10</del> <u>\$ 0.17</u>
1,000 to 150,000 gallons	\$ 4.58
Next 850,000	\$ 4.32
All over 1,000,000	\$ 4.22

SECTION TWO: The rates set forth in Section One of this ordinance shall take effect with the meter reading for the month of July, 2013.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 4<sup>th</sup> day of June, 2013, and fully adopted after the second reading at a meeting of said council held on the 18<sup>th</sup> day of June, 2013.

THE CITY OF VERSAILLES

FRED SIEGELMAN, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY MILLER, SECONDED BY ROBERTS TO APPROVE AND ADOPT ORDINANCE NO. 2013-26 AMENDING THE RATES CHARGED FOR WATER SERVICE FOR USERS LOCATED OUTSIDE THE CITY LIMITS.**

**JUNE 18, 2013**

**The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.**

**MOTION BY BRADLEY, SECONDED BY TRAUGOTT TO AUTHORIZE THE MAYOR TO EXECUTE THE ENGAGEMENT LETTER AS PRESENTED BY RAY, FOLEY, HENSLEY AND COMPANY FOR THE JUNE 30, 2013 AUDITING SERVICES.**

**The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.**

**City Attorney Moore noted that an Executive Order currently authorizes both day-to-day government operations to Allison White, as well as authorizing Owen Roberts to preside of City Council meetings during the absence of the Mayor. Mr. Moore noted in his discovery and review, a Municipal Order to be adopted by the City Council would be the appropriate mechanism to name someone to preside over the City Council meetings in the absence of the Mayor. Mr. Moore noted that he had prepared a new Executive Order delegating the powers, function and duties of the office of Mayor to City Clerk Allison White and had prepared a separate Municipal Order delegating the authority to preside over meetings of City Council, approve or disapprove ordinances and to promulgate administrative procedures to City Council member Brian Traugott. At the request of Council member Bradley, City Attorney Moore gave reading of Municipal Order 2013-6 as follows:**

**CITY OF VERSAILLES  
MUNICIPAL ORDER 2013-6**

**MUNICIPAL ORDER APPOINTMENT COUNCIL MEMBER  
TO PRESIDE AT CITY COUNCIL MEETINGS, APPROVE ORDINANCES  
AND PROMULGATE ADMINISTRATIVE PROCEDURES IN ABSENCE OF MAYOR**

**WHEREAS, by virtue of the authority granted to the Versailles City Council in KRS 83A.040(2) and KRS 83A.060(12) and through other Kentucky law and existing ordinances, the City Council has the right, authority and obligation to appoint one of its members to preside at meetings of the City Council in the absence of the Mayor; and**

**WHEREAS, KRS 83A.130(10) requires the Mayor's authority to approve ordinances and promulgate administrative procedures may only be delegated to an elected official;**

**NOW, THEREFORE, the Council does hereby Order that, in the absence of the Mayor, Councilman Brian Traugott shall be authorized to: preside at the meetings of the City Council; to approve or disapprove ordinances; and to promulgate administrative procedures.**

**This Municipal Order shall become effective June 18, 2013.**

**Adopted at the City Council meeting held on June 18, 2013.**

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**FRED SIEGELMAN, MAYOR**

**ATTEST:**

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**ALLISON B. WHITE, CITY CLERK**

**Discussion**

**Council members Ellis and Miller expressed their concern that this action should be done by way of Executive Order rather than Municipal Order and Mr. Ellis further noted that the Mayor did not have the authority to approve a Municipal Order and Mr. Moore reiterated that the Mayor had not approved the Municipal Order and that the order was being placed before the Council for the approval and adoption.**

**JUNE 18, 2013**

**MOTION BY MILLER, SECONDED BY ELLIS TO TABLE MUNICIPAL ORDER 2013-6 UNTIL FURTHER REVIEW AND RECOMMENDATION CAN BE MADE.**

The vote was as follows: Ellis, Kerkhoff and Miller voting aye. Council members Bradley, Roberts and Traugott voting opposed. Mayor Siegleman voted opposed and the motion failed.

**MOTION BY BRADLEY, SECONDED BY ROBERTS TO APPROVE AND ADOPT MUNICIPAL ORDER 2013-6 APPOINTING COUNCIL MEMBER TO PRESIDE AT CITY COUNCIL MEETINGS, APPROVE ORDINANCES AND PROMULGATE ADMINISTRATIVE PROCEDURES IN ABSENCE OF MAYOR.**

The vote was as follows: Bradley, Roberts and Traugott voting aye. Council members Ellis, Miller and Kerkhoff voting opposed. Mayor Siegelman voted aye and the motion carried with a Mayor's tie-breaking vote.

**MOTION BY ROBERTS, SECONDED BY ELLIS TO APPROVE THE APPOINTMENT OF LAUREN GRAVES TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR A TERM BEGINNING JULY 1, 2013 TO JUNE 30, 2014 (REPLACING BRAD MCLEAN).**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

Chief Wilhoit presented the following bids for a surplus 2003 Lincoln Navigator, however he requested that the Council reject both bids and that the vehicle be purchased by the Public Works Department, eliminating current reimbursement expenses for personal vehicle use.

Eric Caudill	\$1663.63
Ronnie Walton	\$1950.00

**MOTION BY BRADLEY, SECONDED BY TRAUGOTT TO REJECT BOTH BIDS RECEIVED FOR THE VPD SURPLUS 2003 LINCOLN NAVIGATOR.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

Public Works Director Bart Miller reiterated that by the Public Works Department purchasing the Navigator would eliminate the current reimbursement for personal vehicle usage. Mr. Miller noted that Public Works would purchase the Navigator for \$3975.00 and the funds would be transferred to the Asset Forfeiture fund.

**MOTION BY MILLER, SECONDED BY ELLIS TO APPROVE THE PUBLIC WORKS DEPARTMENT REQUEST TO PURCHASE A 2003 LINCOLN NAVIGATOR (SEIZED PROPERTY) IN THE AMOUNT OF \$3975.00 FROM THE ASSET FORFEITURE FUND.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

Chief Wilhoit presented the following quote for the surplus 2006 KIA Sedona and requested that the Council reject the sole bid and re-advertise.

Ronnie Walton	\$763.00
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**MOTION BY BRADLEY, SECONDED BY TRAUGOTT TO REJECT THE SOLE BID OF \$763.00 FOR THE 2006 KIA SEDONA AND TO APPROVE REQUEST TO RE-ADVERTISE FOR BIDS.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

Mitzi Delius presented the following quotes for the purchase and replacement of the security camera at the water treatment plant:

Tech Stream Solutions	\$4,295.00
Damron Cams	\$6,000.00
Dallman Systems, Inc.	\$7,417.74

**JUNE 18, 2013**

**MOTION BY BRADLEY, SECONDED BY TRAUGOTT TO APPROVE THE QUOTE AS PRESENTED BY TECH STREAM SOLUTIONS IN THE AMOUNT OF \$4,295.00.**

**Discussion**

There was discussion as to Tech Stream Solution being the vendor for the current failed camera system and further discussion as to why the bid was much lower than the other two vendors. The Council requested that Mitzi further review the quality of the three systems.

**MOTION BY ROBERTS, SECONDED BY BRADLEY TO AMEND THE MOTION TO APPROVE UP TO \$7,417.74 FOR REPLACEMENT CAMERAS AT THE WATER TREATMENT PLANT ONCE THE QUALITY OF THE SYTEMS HAS BEEN FURTHER REVIEWED.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

Mitzi Delius presented the following quotes for the replacement pump at Lanes View lift station:

<b>Straeffler Pump &amp; Supply</b>	<b>\$4,578.00</b>
<b>E-Town Electric Service</b>	<b>\$5,458.00</b>

**MOTION BY ELLIS, SECONDED BY TRAUGOTT TO APPROVE QUOTE AS PRESENTED BY STRAEFFER PUMP AND SUPPLY IN THE AMOUNT OF \$4,578.00 FOR THE PURCHASE OF A REPLACEMENT PUMP FOR THE LANES VIEW LIFT STATION.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

Mayor Siegelman requested public comment and there were none received.

**DEPARTMENT HEAD/COMMITTEE REPORTS**

City Attorney Bill Moore informed the City Council that Mr. Bob Matthews has requested reimbursement of any remaining funds from Unit 2 of Rose Ridge subdivision development bond that was previously posted and funds that remain since work has been completed on Unit 2. Mr. Moore informed the Council however, that Unit 3 of Rose Ridge subdivision currently does not have any type of surety bond posted and that Unit 3 still has work to be done in the near future and that the City would have to absorb the costs of that work given that Town and County did not renew the Letter of Credit it previously posted on Mr. Matthews' behalf for Unit 3. Mr. Moore presented a proposed Municipal Order #2013-7, whereby establishing a moratorium on Unit 3B of Rose Ridge to further prompt discussion and action as to a surety bond being put in place by Town and Country and/or the funds of Unit 2 of Rose Ridge being used.

**CITY OF VERSAILLES, KENTUCKY  
MUNICIPAL ORDER NO. 2013-7**

**TITLE: A MUNICIPAL ORDER ESTABLISHING A MORITORIUM ON THE ISSUANCE OF BUILDING PERMITS, WATER TAPS AND SEWER TAPS FOR UNIT 3B OF ROSE RIDGE SUBDIVISION**

Whereas, the Subdivision regulations of the Versailles-Midway-Woodford County Planning and Zoning Commission require that a developer post a certificate of deposit or letter of credit in an amount established by the Planning Commission to guarantee completion of necessary improvements before a subdivision plat can be recorded and lots may be sold; and

Whereas, the letter of credit posted by the developer for Unit 3-B of Rose Ridge Subdivision from Town and County Bank in the amount of \$ 46,956 has expired and no certificate of deposit or letter of credit has been posted in substitution for the original construction guarantee; and

Whereas, the City has determined that it is necessary and appropriate to suspend development of the lots in Unit 3-B of Rose Ridge Subdivision pending some adequate guarantee of completion of the necessary improvements.

**JUNE 18, 2013**

NOW THEREFORE, BE IT ORDERED by the City of Versailles, Kentucky as follows:

1. Pending posting with the City of a certificate of deposit in the amount of \$ 46,956 to guarantee completion of the improvements for Unit 3-B of Rose Ridge Subdivision, there shall be a moratorium on the issuance of building permits, water taps and sewer taps for the lots of Unit 3-B of Rose Ridge Subdivision.

2. The addresses of the properties affected by this moratorium are:

A. Apple Road: # 2009, 2013, 2017, 2021, 2025 and 2029;

B. Pinetree Road: # 1005, 1009, 1013, 1017 and 1021; and

C. Greentree Road: # 4066, 4047, 4048, 4052, 4056, 4057, 4060, 4061, 4064 and 4065.

Introduced and fully adopted at a meeting of the City Council of the City of Versailles, Kentucky held on June 18, 2013.

APPROVED:

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FRED SIEGELMAN, MAYOR

ATTEST:

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ALLISON B. WHITE, CITY CLERK

**MOTION BY KERKHOFF, SECONDED BY BRADLEY TO APPROVE AND ADOPT MUNICIPAL ORDER 2013-7 ESTABLISHING A MORATORIUM ON THE ISSUANCE OF BUIODING PERMITS, WATER TAPS AND SEWER TAPS FOR UNIT 3B OF ROSE RIDGE SUBDIVISION.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

**MOTION BY BRADLEY, SECONDED BY ELLIS TO APPROVE AND ADOPT AGREEMENT BETWEEN THE CITY OF VERSAILLES AND THE VERSAILLES-MIDWAY-WOODFORD COUNTY PLANNING COMMISSION FOR GIS SERVICES FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

**MOTION BY TRAUGOTT, SECONDED BY ELLIS TO APPROVE AND ADOPT AGREEMENT BETWEEN THE CITY OF VERSAILLES AND THE VERSAILLES-MIDWAY-WOODFORD COUNTY PLANNING COMMISSION FOR PICTOMETRY SERVICES AT A COST OF \$2682.83 FOR THE NEXT SIX YEARS BEGINNING JULY 1, 2013.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

**MOTION BY TRAUGOTT, SECONDED BY KERKHOFF TO APPROVE VOICE (\$6,050) AND DATA (\$8,995) CABLING FOR PHONE SYSTEM.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

Bart Miller presented the following quotes for painting yellow curbs inside City limits:

Durr Asphalt	\$4500.00
Thoroughbred Paving	\$3850.00

**MOTION BY ELLIS, SECONDED BY BRADLEY TO APPROVE THE QUOTE AS PRESENTED BY THOROUGHbred PAVING IN THE AMOUNT OF \$3850.00 FOR THE PURPOSE OF PAINTING YELLOW CURBS (11,000 LINEAR FEET) INSIDE THE CITY LIMITS.**

The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.

**JUNE 18, 2013**

**Bart Miller presented the following quotes for a full-size dump truck that has been budgeted for the 2013-14 fiscal year, however, in order to receive the state price contract, the truck would need to be ordered prior to June 30<sup>th</sup>.**

<b>Jack Kain Ford (2013 Model)</b>	<b>\$71,300.00 (State Price Contract)</b>
<b>Kentucky Freightliner (2014 Model)</b>	<b>\$82,759.00</b>

**MOTION BY TRAUGOTT, SECONDED BY KERKHOFF TO APPROVE THE QUOTE AS PRESENTED BY JACK KAIN FORD IN THE AMOUNT OF \$71,300.00 (STATE PRICE CONTRACT) FOR THE PURPOSE OF PURCHASING A 2013 FULL-SIZE DUMP TRUCK.**

**The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.**

**Bart Miller presented the following quote two purchase 2 F150 Pick-up trucks from Jack Kain Ford in the amount of \$22,803.00 each (state price contract).**

**MOTION BY BRADLEY, SECONDED BY KERKHOFF TO APPROVE THE QUOTE AS PRESENTED BY JACK KAIN FORD IN THE AMOUNT OF \$22,803.00 (EACH) FOR THE PURPOSE OF PURCHASING TWO (2) 2013 F150 PICKUP TRUCKS FOR THE FISCAL YEAR 2013-14.**

**The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.**

**Water/Sewer Chair Owen Roberts noted that the committee had met regarding a request for a water/sewer adjustment from Teresa Tressler at 215 Montgomery Avenue. Ms. Tressler noted that she had previously had a running toilet. Mr. Roberts noted that the committee recommended a water adjustment only in the amount of \$74.62 and no adjustment to her sewer charges.**

**MOTION BY ROBERTS, SECONDED BY BRADLEY TO APPROVE A WATER BILLING ADJUSTMENT FOR 215 MONTGOMERY AVENUE IN THE AMOUNT OF \$74.62.**

**The vote was as follows: Bradley, Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.**

**Ann Miller noted that the Police/Fire Committee had met regarding the proposed emergency notification system proposal presented by EverBridge Co. Ms. Miller noted that Ever Bridge requested contract by June 30, 2013, however, there was brief discussion among the Council as to per capita funding calculation and to what agency would oversee the system. The Mayor and Police Chief expressed their concern that Disaster Emergency Management should be the agency in charge of the system and wanted to further address that prior to making the commitment for the system. Also discussed were the actual annual savings to the City over a period of three years. The total amount of the system is \$13,66.50 and the per capital breakdown would be as follows:**

<b>County</b>	<b>\$9,577.00</b>
<b>City</b>	<b>\$3,426.00</b>
<b>Midway</b>	<b>\$ 648.00</b>

**It was further agreed upon that the Committee would request a 30-day extension of the proposal pricing to work out further details.**

**(Council member Bradley left the meeting)**

**Finance Chair Ken Kerkhoff reported that the Committee had met prior to the meeting to discuss the fiscal year 2013-14 funding request of the Planning Commission and the Parks and Recreation Department's operation budget request. Mr. Kerkhoff noted that the committee recommended to increase the Planning Commission's funding request by \$7,952 to fully fund their request of \$87,952 and to increase the Parks and Recreation funding request by \$21,000, which would bring their total funding request of the City to \$321,000. Mr. Kerkhoff noted that the Council would prepare an amended budget ordinance to reflect these changes.**

**JUNE 18, 2013**

**MOTION BY ELLIS, SECONDED BY ROBERTS TO APPROVE THE GENERAL LEDGER DISTRIBUTION LIST (BILLS) DATED JUNE 18, 2013 AFTER THEY HAVE BEEN PROPERLY REVIEWED AND APPROVED BY THE APPROPRIATE DEPARTMENT HED, MAYOR AND CITY TREASURER.**

**The vote was as follows: Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.**

**MOTION BY ELLIS, SECONDED BY ROBERTS THAT THE MEETING OF THE COUNCIL ADJOURN.**

**The vote was as follows: Ellis, Kerkhoff, Miller, Roberts and Traugott voting aye.**

**APPROVED:**

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**FRED SIEGELMAN, MAYOR**

**ATTEST:**

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**ALLISON B. WHITE, CITY CLERK**