

**JULY 2, 2019  
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MINUTES OF REGULAR COUNCIL  
VERSAILLES CITY HALL/5:30 P.M.**

**ROLL CALL: MAYOR BRIAN TRUGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS MARY BRADLEY, MIKE COLEMAN, LAURA DAKE, GARY JONES, KEN KERKHOFF, AND FRED SIEGELMAN. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.**

**DEPT. HEADS: BART MILLER, MIKE MURRAY, ARIEL O'REEL, AND BRIAN WAINSCOTT WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.**

**PUBLIC COMMENT**

**Melissa Sevier who was representing the Woodford County Fairness Coalition was present to thank the Council for their recent endeavors of making the City of Versailles a more inclusive workplace for those employees. However, she would like to encourage the Council to take a step further and pass a Fairness Ordinance which would be for the entire City of Versailles. She said that the timing was perfect because Pride Month just finished up in June, Henderson became the 11<sup>th</sup> city in Kentucky to pass a Fairness Ordinance, and Lexington just celebrated its 20<sup>th</sup> year anniversary of having a Fairness Ordinance.**

**Steve Osborne also commended the Council on their recent actions towards inclusivity but he believes the work is still not done. He would like to extend protection to all Versailles citizens by encouraging the City of Versailles to pass a Fairness Ordinance. He mentions that the only way to be guaranteed protection in the LGBTQ community is through legislation. He wants to help make Versailles the 12<sup>th</sup> city in Kentucky to pass a Fairness Ordinance.**

**Ken Scott who is a liaison in the Gay Straight Alliance in the Woodford County High School and the Woodford County Fairness Coalition was present to talk about his concerns with our youth in Woodford County. He is concerned about our youth being outed, rejected, and dismissed in our school system and community. He is also concerned about our youth being bullied and them feeling like they have nowhere to go to express themselves in fears of being outed. He believes that the Fairness Ordinance will not solve all the problems associated with the LGBTQ community but it is definitely a step in the right direction.**

**Isaac Batts who is a recent Woodford County High School graduate, identifies himself as a trans person and was present to address the Council with his own personal concerns. He expressed that he did not feel like he was supported nor did he feel comfortable in the Woodford County school administration in his years attending. He thinks that the Fairness Ordinance would have helped while he was in school. He encouraged the Council to think of all the Woodford County youth who feel like they are different. He claimed there is no protection for them. He believes that if a Fairness Ordinance is passed it would make the LGBTQ community feel more comfortable and accepted.**

**Dan Brown who is a member of the Woodford County Fairness Coalition was present to provide the Council with documents to help them better understand the need for the Fairness Ordinance. In the documents presented, they helped explain what such laws do and do not provide. He thanked the Council for their recent actions to better city employees but he also encouraged the Council to pass a Fairness Ordinance for the entire city of Versailles.**

**Laura Dake expressed that she personally supports the Fairness Ordinance and she encouraged the Council to have a conversation in the near future regarding it.**

**Woodford County Magistrate Mary Ann Gill updated the Council about the Hometown Sidewalk Project and where it stands in regards to construction and a timeline. Ms. Gill stated that all final approval is in from the Federal Highway Administration for the Hometown Sidewalk Project. She is hopeful that before the end of the year, construction will officially begin for this project.**

**MOTION BY COLEMAN, SECONDED BY SIEGELMAN TO APPROVE AND ADOPT THE MINUTES OF THE JUNE 18, 2019 REGULAR MEETING OF THE COUNCIL.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

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**Kristen Wilson was present to introduce herself as the City of Versailles Minority Empowerment Liaison. She previously taught at Simmons Elementary for nine years and is currently in her sixth year as a guidance counselor at Woodford County High School. Mrs. Wilson and her husband attend First Baptist Church in Versailles and they have three children together. Mrs. Wilson is a part of the L.I.F.T. tutoring program which has been around for almost eight years and provides tutoring for any school age children in Woodford County every week. Mrs. Wilson expresses that she is happy to be here and wants to help make Versailles the best place to live.**

**At the request of Council member Kerkhoff, City Attorney Moore gave second reading of Ordinance No. 2019-17 Amending Section 30.04(a) of the City's Code of Ordinances to Reschedule City Council Meetings when the Regular Meeting Night Falls on a Holiday, as follows:**

**CITY OF VERSAILLES**

**ORDINANCE NO. 2019-17**

**TITLE: AN ORDINANCE AMENDING SECTION 30.04(A) OF THE CITY'S CODE OF ORDINANCES TO RESCHEDULE CITY COUNCIL MEETINGS WHEN THE REGULAR MEETING NIGHT FALLS ON A HOLIDAY.**

Whereas, the City desires to amend Section 30.04(A) of the City's Code of Ordinances to automatically reschedule City Council meetings that fall on a recognized holiday;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 30.04(A) of the Code of Ordinances of the City of Versailles is hereby amended as follows:

The City Council shall hold its regular meetings at 5:30 p.m. on the first and third Tuesdays of each month in the City Hall. In the event that the first or third Tuesday of the month falls on a holiday that causes the Versailles Municipal Building to be closed, the regular meeting of the City Council shall be on the following Wednesday at 5:30 p.m.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

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ALLISON B. WHITE, CITY CLERK

**MOTION BY BRADLEY, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE NO. 2019-17 AMENDING SECTION 30.04(A) OF THE CITY'S CODE OF ORDINANCES TO RESCHEDULE CITY COUNCIL MEETINGS WHEN THE REGULAR MEETING NIGHT FALLS ON A HOLIDAY.**

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

At the request of Council member Bradley, City Attorney Moore gave second reading of Ordinance No. 2019-18 Amending Section 30.05(b) of the City's Code of Ordinances to Require that Persons Placing Matters on the Council's Agenda Identify the Name of the Person Making the Request or any Organization He or She Represents, and the General Topic for Discussion, as follows:

CITY OF VERSAILLES  
ORDINANCE NO. 2019-18

TITLE: AN ORDINANCE AMENDING SECTION 30.05(B) OF THE CITY'S CODE OF ORDINANCES TO REQUIRE THAT PERSONS PLACING MATTERS ON THE COUNCIL'S AGENDA IDENTIFY THE NAME OF THE PERSON MAKING THE REQUEST OR ANY ORGANIZATION HE OR SHE REPRESENTS, AND THE GENERAL TOPIC FOR DISCUSSION.

Whereas, the City desires to amend Section 30.05(B) of the City's Code of Ordinances regarding requests for matters to be included on the City Council's agenda;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 30.05(B) of the Code of Ordinances of the City of Versailles is hereby amended as follows:

All requests to be placed on the agenda must be made to the City Clerk/Treasurer/Tax Administrator before 12:00 p.m. the Friday preceding the regularly scheduled Council meeting and shall include the name of the person(s) presenting or the organization he or she represents as well as a general topic of discussion.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY SIEGELMAN, SECONDED BY JONES TO APPROVE AND ADOPT ORDINANCE NO. 2019-18 AMENDING SECTION 30.05(B) OF THE CITY'S CODE OF ORDINANCES TO REQUIRE THAT PERSONS PLACING MATTERS ON THE COUNCIL'S AGENDA IDENTIFY THE NAME OF THE PERSON MAKING THE REQUEST OR ANY ORGANIZATION HE OR SHE REPRESENTS, AND THE GENERAL TOPIC FOR DISCUSSION.**

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

At the request of Council member Coleman, City Attorney Moore gave second reading of Ordinance No. 2019-19 Amending Section 31.11(d) of the City's Code of Ordinances Regarding Payment of the Mayor's Salary, as follows:

CITY OF VERSAILLES  
ORDINANCE NO. 2019-19

TITLE: AN ORDINANCE AMENDING SECTION 31.11(D) OF THE CITY'S CODE OF ORDINANCES REGARDING PAYMENT OF THE MAYOR'S SALARY.

Whereas, the City desires to amend Section 31,11(D) of the City's Code of Ordinances regarding payment of the Mayor's salary;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 31.11(D) of the Code of Ordinances of the City of Versailles is hereby amended as follows:

Compensation.

(1) Beginning January 1, 2019, the Mayor shall receive an annual salary of \$ 66,500, which shall be adjusted each ~~April~~ July 1 to reflect the annual increase or decrease of the consumer price index for the preceding year as determined by the Department for Local Government in accordance with KRS 83A.075. In no event shall the Mayor's salary exceed the maximum established for the office by the Department for Local Government in accordance with KRS 83A.070.

(2) The Mayor's salary shall be paid in ~~42~~ 26 equal payments.

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*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY DAKE, SECONDED BY BRADLEY TO APPROVE AND ADOPT ORDINANCE NO. 2019-19 AMENDING SECTION 31.11(D) OF THE CITY'S CODE OF ORDINANCES REGARDING PAYMENT OF THE MAYOR'S SALARY.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Bradley, City Attorney Moore gave second reading of Ordinance No. 2019-20 Amending Section 31.35 of the City's Code of Ordinances to Remove the Term "City Engineer" from the Description of the Position of Public Works Director/City Engineer, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-20

TITLE: AN ORDINANCE AMENDING SECTION 31.35 OF THE CITY'S CODE OF ORDINANCES TO REMOVE THE TERM "CITY ENGINEER" FROM THE DESCRIPTION OF THE POSITION OF PUBLIC WORKS DIRECTOR/CITY ENGINEER.

Whereas, the City desires to amend Section 31.35 of the City's Code of Ordinances establishing the office of Public Works Directors/City Engineer;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 31.35 of the Code of Ordinances of the City of Versailles is hereby amended as follows:

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There is hereby established the position of Public Works Director ~~/City Engineer~~. The Public Works Director ~~/City Engineer~~ shall be an employee of the city. The Public Works Directors shall direct and supervise the public works department and the water and sewer department.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY DAKE, SECONDED BY KERKHOFF TO APPROVE AND ADOPT ORDINANCE NO. 2019-20 AMENDING SECTION 31.35 OF THE CITY'S CODE OF ORDINANCES TO REMOVE THE TERM "CITY ENGINEER" FROM THE DESCRIPTION OF THE POSITION OF PUBLIC WORKS DIRECTOR/CITY ENGINEER.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Coleman, City Attorney Moore gave second reading of Ordinance No. 2019-21 Amending Section 31.36 of the City's Code of Ordinances to Remove the Term "City Engineer" from the Description of the Position of Assistant Public Works Director, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-21

TITLE: AN ORDINANCE AMENDING SECTION 31.36 OF THE CITY'S CODE OF ORDINANCES TO REMOVE THE TERM "CITY ENGINEER" FROM THE DESCRIPTION OF THE POSITION OF ASSISTANT PUBLIC WORKS DIRECTOR.

Whereas, the City desires to amend Section 31.36 of the City's Code of Ordinances which makes reference to the office of Public Works Director/City Engineer;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

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*Section 1.* Section 31.36 of the Code of Ordinances of the City of Versailles is hereby amended as follows:

There is hereby established the position of Assistant Public Works Director. The Assistant Public Works Director shall be an employee of the city. The Assistant Public Works Directors shall act as street superintendent, cemetery caretaker and shall further perform such other tasks and duties as may be delegated by the Public Works Director ~~/City Engineer~~.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY COLEMAN, SECONDED BY JONES TO APPROVE AND ADOPT ORDINANCE NO. 2019-21 AMENDING SECTION 31.36 OF THE CITY'S CODE OF ORDINANCES TO REMOVE THE TERM "CITY ENGINEER" FROM THE DESCRIPTION OF THE POSITION OF ASSISTANT PUBLIC WORKS DIRECTOR.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Bradley, City Attorney Moore gave second reading of Ordinance No. 2019-22 Amending Section 32.01 of the City's Code of Ordinances Regarding the Establishment of the City Fire Department and Modifying the Training Requirements for Volunteer Firefighters, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-22

TITLE: AN ORDINANCE AMENDING SECTION 32.01 OF THE CITY'S CODE OF ORDINANCES REGARDING THE ESTABLISHMENT OF THE CITY FIRE DEPARTMENT AND MODIFYING THE TRAINING REQUIREMENTS FOR VOLUNTEER FIREFIGHTERS.

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Whereas, the City desires to amend Section 32.01 of the City's Code of Ordinances which establishes the City Fire Department and the training requirements for the City's volunteer firefighters;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 32.01 of the Code of Ordinances of the City of Versailles is hereby amended as follows:

(A) There is hereby established a Versailles Fire Department, ~~consisting of a Fire Chief. In addition to the Fire Chief there may be volunteer firefighters who are hereby referred to as volunteers. The number of volunteer firefighters shall be approved by the City Council by municipal order.~~ The Versailles Fire Department shall consist of a Fire Chief and such other members as may be determined according to law. This shall be a full-time fire department with a volunteer component.

(B) Members of the Volunteer Fire Department shall be appointed in the manner provided by the rules and regulations adopted by the City Council for the city Fire Department.

(C) No person shall be appointed to the position of volunteer firefighter until he or she has taken a training course prescribed by the Fire Chief, and passed an examination indicating adequate knowledge of the matters taught in the course. Matters covered shall include methods of fire fighting, types of buildings, operation of equipment, first aid, treatment of smoke inhalation, administering cardiopulmonary resuscitation or CPR, and other such relevant items as shall be directed by the Fire Chief on a volunteer fire department or on a full-time fire department, the Chief may waive any part of the course but the applicant shall take the test.

(D) Each volunteer firefighter shall take regular training ~~at least twice each month on the subjects prescribed and in the manner prescribed by the Fire Chief.~~ The Chief shall require a minimum number of hours of training each ~~month~~ year for each member. The minimum number of hours shall be the amount required in the opinion of the Chief to learn new techniques and to continue to maintain skills under old techniques.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

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CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY BRADLEY, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE NO. 2019-22 AMENDING SECTION 32.01 OF THE CITY'S CODE OF ORDINANCES REGARDING THE ESTABLISHMENT OF THE CITY FIRE DEPARTMENT AND MODIFYING THE TRAINING REQUIREMENTS FOR VOLUNTEER FIREFIGHTERS.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Coleman, City Attorney Moore gave second reading of Ordinance No. 2019-23 Repealing Section 32.05 of the City's Code of Ordinances, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-23

TITLE: AN ORDINANCE REPEALING SECTION 32.05 OF THE CITY'S CODE OF ORDINANCES.

Whereas, the City desires to repeal Section 32.05 of the City's Code of Ordinances which prohibits persons from entering firehouses and establishes a penalty for violation;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 32.05 of the Code of Ordinances of the City of Versailles is hereby repealed.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY BRADLEY, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE NO. 2019-23 REPEALING SECTION 32.05 OF THE CITY'S CODE OF ORDINANCES.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Coleman, City Attorney Moore gave second reading of Ordinance No. 2019-24 Amending Section 32.12 of the City's Code of Ordinances Regarding the Custodian of Property Seized by the City Police Department, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-24

TITLE: AN ORDINANCE AMENDING SECTION 32.12 OF THE CITY'S CODE OF ORDINANCES REGARDING THE CUSTODIAN OF PROPERTY SEIZED BY THE CITY POLICE DEPARTMENT.

Whereas, the City desires to amend Section 32.12 of the City's Code of Ordinances which establishes the duties and responsibilities of the Chief of Police regarding property seized by the City Police Department;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 32.12 of the Code of Ordinances of the City of Versailles is hereby amended as follows:

(A) Duties and responsibilities.

(1) The Chief of Police is designated the custodian of all property defined in (B) below, which is taken by peace officers of the city.

(2) The Chief of Police shall appoint a Property Clerk/Evidence Custodian ~~of the rank of Detective~~ who is a civilian or any sworn officer to carry out the property safekeeping, use and disposition procedures required by this section and all applicable state and federal laws.

(3) Any peace officer of the city shall, as soon as practicable after property described in (B) comes into the officer's possession, deliver it to the Property Clerk/Evidence Custodian.

(4) The Property Clerk/Evidence Custodian shall maintain a separate, permanent record in which shall be registered and particularly described, and as received by any peace officer of the city, any property of the classes described in (B). The record shall also contain the name of the owner, if ascertained, the place where found, the name of the person from whom it was taken, the general circumstances of its receipt, the name of the officer recovering the property, the name or names of any and all claimants to the property and final disposition of the property. The Property

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Clerk/Evidence Custodian shall advertise any property, not the subject of a forfeiture proceeding, as to the amount and dispositions of the property.

(5) Any property as defined in (B) which is delivered to the Property Clerk/Evidence Custodian under this section shall be securely stored at the Police Department in a separate room used only for the storage of such property and to which only the Property Custodian and Property Clerk/Evidence Custodian have general access.

(6) If any property in the custody of the Property Clerk/Evidence Custodian is desired as evidence in any court, such property shall be delivered to any officer who presents an order to that effect from the court. Such property not retained by the court shall be returned to the Property Clerk/Evidence Custodian.

(7) All property which has been seized and is forfeited pursuant to law shall be disposed of as provided in the court order of forfeiture.

(8) All property that remains in the custody of the Property Clerk/Evidence Custodian and which is contraband or which is subject to forfeiture and in which there will be no court action shall be order forfeited by the Woodford Circuit Court not less than ninety (90) days after it comes into the possession of the Property Clerk/Evidence Custodian. The Property Clerk/Evidence Custodian shall advise the City Attorney of the expiration of those ninety (90) days, who shall move the court at its next motion hour for an order of forfeiture. The order of forfeiture shall be consistent with applicable provisions of Kentucky and federal law. If the property is ordered sold, the proceeds shall go to the credit of the Versailles Police Department.

(9) All property which remains in the custody of the Property Clerk/Evidence Custodian without any lawful claimant thereto and which is not subject to the Subsections 6 and 7 above shall be sold at public sale at the Versailles Police Station after being advertised pursuant to KRS Chapter 424. The sale shall be held annually in the month of October, and complete inventory of the property to be sold shall be made by the Property Clerk/Evidence Custodian and presented to the Mayor and City Council by the first regular meeting of September each year. No property shall be sold under this provision unless:

(a) It has been in the custody of the Property Clerk/Evidence Custodian for over ninety (90) days; and

(b) Reasonable efforts have been made by the Property Clerk/Evidence Custodian to ascertain the name of the true owner or lawful claimant of the property and to effect its return; and

(c) The sale is in conformity with applicable State and Federal laws and regulations.

(10) No property shall be delivered to the Property Clerk/Evidence Custodian or delivered by the property clerk except as provided by this section.

(11) No property shall be disposed of by the Property Clerk/Evidence Custodian except in the manner provided in this section.

(B) Definitions.

(1) The Chief of Police is the custodian of all property alleged to be or suspected of being the proceeds of crime.

(2) The Chief of Police is the custodian of all property alleged to be or suspected of having been used to facilitate the commission of a crime.

(3) The Chief of Police is the custodian of all property which is subject to confiscation or forfeiture or both under the Kentucky Revised Statutes.

(4) The Chief of Police is the custodian of all property which is taken from the person of a prisoner, except for such personal property as may be in the custody of a prisoner upon his or her

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admission to jail (in which case all property which he or she is not permitted to retain upon admission to jail shall be placed in the custody of the jailer).

(5) The Chief of Police is the custodian of all property which is lost or abandoned and taken into custody by any peace officer of the city.

(6) The Chief of Police is the custodian of all property which is taken from persons supposed to be insane, intoxicated or otherwise incapable of taking care of themselves.

(C) Exceptions.

(1) The provisions of this section do not apply to stolen, strayed, lost or confiscated animals.

(2) The provisions of this section do not apply to the Kentucky State Police, Woodford County Police, the Sheriff of Woodford County, Kentucky Park Rangers, or peace officers of the Kentucky Department of Fish and Wildlife Resources or any person not a peace officer of the City of Versailles.

(D) Penalties. Any person convicted of violating any provision of this section shall be guilty of a misdemeanor and shall be fined not more than five hundred dollars (\$500.00) and imprisoned in the county jail for not more than one year, or both.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY COLEMAN, SECONDED BY JONES TO APPROVE AND ADOPT ORDINANCE NO. 2019-24 AMENDING SECTION 32.12 OF THE CITY'S CODE OF ORDINANCES REGARDING THE CUSTODIAN OF PROPERTY SEIZED BY THE CITY POLICE DEPARTMENT.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Jones, City Attorney Moore gave second reading of Ordinance No. 2019-25 Amending Section 33.01(b) of the City's Code of Ordinances to Increase the Threshold of Purchases Subject to the Kentucky Model Procurement Code, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-25

TITLE: AN ORDINANCE AMENDING SECTION 33.01(B) OF THE CITY'S CODE OF ORDINANCES TO INCREASE THE THRESHOLD OF PURCHASES SUBJECT TO THE KENTUCKY MODEL PROCUREMENT CODE.

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Whereas, the City desires to amend Section 33.01(B) of the City's Code of Ordinances to increase the threshold of purchases subject to the Kentucky Model Procurement Code;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 33.01(B) of the Code of Ordinances is hereby amended as follows:

The city shall designate department heads who shall be authorized to make a written determination identifying all purchases and authorized by the city budget which exceeds ~~twenty thousand (\$20,000)~~ thirty thousand dollars (\$ 30,000.00) in the aggregate for any fiscal year, with the approval of the City Council. Those items exceeding ~~twenty thousand dollars (\$20,000)~~ thirty thousand dollars (\$ 30,000.00) shall be subject to the requirements of the "Kentucky Model Procurement Code," hereinafter referred to as "Procurement Code."

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY SIEGELMAN, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE NO. 2019-25 AMENDING SECTION 33.01(B) OF THE CITY'S CODE OF ORDINANCES TO INCREASE THE THRESHOLD OF PURCHASES SUBJECT TO THE KENTUCKY MODEL PROCUREMENT CODE.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Coleman, City Attorney Moore gave second reading of Ordinance No. 2019-26 Amending Section 33.02 of the City's Code of Ordinances to Increase the Limit of Purchases which the City Clerk and Department Heads can make without Approval of the City Council, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-26

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**MINUTES OF REGULAR COUNCIL**  
**VERSAILLES CITY HALL/5:30 P.M.**

TITLE: AN ORDINANCE AMENDING SECTION 33.02 OF THE CITY'S CODE OF ORDINANCES TO INCREASE THE LIMIT OF PURCHASES WHICH THE CITY CLERK AND DEPARTMENT HEADS CAN MAKE WITHOUT APPROVAL OF THE CITY COUNCIL.

Whereas, the City desires to amend Section 33.02 of the City's Code of Ordinances setting the maximum limit for purchases that may made by the City Clerk and Department Heads without approval of the City Council;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 33.02 of the Code of Ordinances of the City of Versailles is hereby amended as follows:

(A) (1) The City Clerk/Treasurer/Tax Administrator and each department head shall have the authority to make all small purchases of ~~two thousand (\$2,000)~~ five thousand (\$ 5,000) dollars or less for their respective departments. The City Clerk/Treasurer/Tax Administrator or department head shall obtain two or more quotes from vendors whenever practicable and select that quote most advantageous to the city.

(2) Each department head shall be responsible for all purchases of ~~two thousand (\$2,000)~~ five thousand (\$5,000) dollars or less made by any employee under their control. All purchases made under this section shall be documented in writing, be specific as to item purchased, dated, signed by the employee who made the purchase and approved by the department head in writing.

(B) For any item which exceeds ~~two thousand (\$2,000)~~ five thousand (\$5,000) dollars but is less than ~~twenty thousand (\$20,000)~~ thirty thousand (\$30,000) dollars, the department head shall obtain two or more quotes from vendors, whenever practicable, and for expenditures in excess of five thousand (\$5,000) dollars the City Council shall select the quote most advantageous to the city. Where two or more local suppliers offer the same product at the same price, the person in charge of procurement may purchase from each vendor on a rotating basis upon approval of the City Council.

(C) A copy of the bill shall be submitted to City Council for their approval. The Mayor shall then review and approve all bills and the City Treasurer shall promptly pay all bills that have been approved.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

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Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY SIEGELMAN, SECONDED BY COLEMAN TO APPROVE AND ADOPT ORDINANCE NO. 2019-26 AMENDING SECTION 33.02 OF THE CITY'S CODE OF ORDINANCES TO INCREASE THE LIMIT OF PURCHASES WHICH THE CITY CLERK AND DEPARTMENT HEADS CAN MAKE WITHOUT APPROVAL OF THE CITY COUNCIL.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Bradley, City Attorney Moore gave second reading of Ordinance No. 2019-27 Amending Section 35.25 of the City's Code of Ordinances Regarding Removal of City Officials from Office for Failure to Attend to their Duties, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-27

TITLE: AN ORDINANCE AMENDING SECTION 35.25 OF THE CITY'S CODE OF ORDINANCES REGARDING REMOVAL OF CITY OFFICIALS FROM OFFICE FOR FAILURE TO ATTEND TO THEIR DUTIES.

Whereas, the City desires to amend Section 35.25 of the City's Code of Ordinances authorizing the removal of city officials who fail to attend meetings;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 35.25 of the Code of Ordinances of the City of Versailles is hereby amended as follows:

All elected city officers and members of city boards and commissions are expected to attend their meetings. It is a violation of this code to miss more than one-third of the meetings in a twelve-month period. Failure to meet these attendance requirements will result in an agenda item at the soonest regularly scheduled Council meeting that begins the removal proceedings under ~~KRS~~ 83A.040(9) applicable law or rule.

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*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY JONES, SECONDED BY COLEMAN TO APPROVE AND ADOPT ORDINANCE NO. 2019-27 AMENDING SECTION 35.25 OF THE CITY'S CODE OF ORDINANCES REGARDING REMOVAL OF CITY OFFICIALS FROM OFFICE FOR FAILURE TO ATTEND TO THEIR DUTIES.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Siegelman, City Attorney Moore gave second reading of Ordinance No. 2019-28 Amending Section 35.30(d) of the City's Code of Ordinances to Include the Public Works Director as a City Officer Required to File an Annual Statement of Financial Interests, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-28

**TITLE: AN ORDINANCE AMENDING SECTION 35.30(D) OF THE CITY'S CODE OF ORDINANCES TO INCLUDE THE PUBLIC WORKS DIRECTOR AS A CITY OFFICER REQUIRED TO FILE AN ANNUAL STATEMENT OF FINANCIAL INTERESTS.**

Whereas, the City desires to amend Section 35.30(D) of the City's Code of Ordinances to add the Public Works Directors to the list of city officers required to file an annual statement of financial interests;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 35.30(D) of the Code of Ordinances of the City of Versailles is hereby amended as follows:

D. Police Chief, Fire Chief, City Clerk/Treasurer/Tax Administrator, and Public Works Director.

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*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY DAKE, SECONDED BY COLEMAN TO APPROVE AND ADOPT ORDINANCE NO. 2019-28 AMENDING SECTION 35.30(D) OF THE CITY'S CODE OF ORDINANCES TO INCLUDE THE PUBLIC WORKS DIRECTOR AS A CITY OFFICER REQUIRED TO FILE AN ANNUAL STATEMENT OF FINANCIAL INTERESTS.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Coleman, City Attorney Moore gave second reading of Ordinance No. 2019-29 Amending Section 36.05(a) of the City's Code of Ordinances to Include E-Mailing as a Permissible Method of Making an Open Records Request, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-29

TITLE: AN ORDINANCE AMENDING SECTION 36.05(A) OF THE CITY'S CODE OF ORDINANCES TO INCLUDE E-MAILING AS A PERMISSIBLE METHOD OF MAKING AN OPEN RECORDS REQUEST.

Whereas, the City desires to amend Section 36.05(A) of the City's Code of Ordinances to permit electronic mailing of requests for public records;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

*Section 1.* Section 36.05(A) of the Code of Ordinances of the City of Versailles is hereby amended as follows:

(A) As defined in § 36.01, and subject to the limitations set forth in § 36.12, any person desiring to inspect or copy the public records of this city shall make a request or complete a written

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application for such records at the office of the City Clerk/Treasurer/Tax Administrator during regular office hours, except during legal holidays. The application shall be hand delivered, mailed, emailed, or sent via facsimile to the City Clerk/Treasurer/Tax Administrator office.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY COLEMAN, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE NO. 2019-29 AMENDING SECTION 36.05(A) OF THE CITY'S CODE OF ORDINANCES TO INCLUDE E-MAILING AS A PERMISSIBLE METHOD OF MAKING AN OPEN RECORDS REQUEST.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Coleman, City Attorney Moore gave second reading of Ordinance No. 2019-30 Amending Section 36.06 of the City's Code of Ordinances to Remove the Masculine Reference to the City Clerk/Treasurer/Tax Administrator, as follows:**

CITY OF VERSAILLES  
ORDINANCE NO. 2019-30

TITLE: AN ORDINANCE AMENDING SECTION 36.06 OF THE CITY'S CODE OF ORDINANCES TO REMOVE THE MASCULINE REFERENCE TO THE CITY CLERK/TREASURER/TAX ADMINISTRATOR.

Whereas, the City desires to amend Section 36.06 of the City's Code of Ordinances regarding responses to requests for records not in the custody or control of the City Clerk/Treasurer/Tax Administrator;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

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*Section 1.* Section 36.06 of the Code of Ordinances of the City of Versailles is hereby amended as follows: If the City Clerk/Treasurer/Tax Administrator does not have custody or control of the public record or records requested, the City Clerk/Treasurer/ Tax Administrator shall so notify the applicant and shall furnish the name and location of the custodian of the public record, if such facts are known to ~~him~~ the City Clerk/Treasurer/Tax Administrator.

*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 18<sup>th</sup> day of June, 2019, and fully adopted after the second reading at a meeting of said council held on the 2<sup>nd</sup> day of July, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

**MOTION BY COLEMAN, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE NO. 2019-30 AMENDING SECTION 36.06 OF THE CITY'S CODE OF ORDINANCES TO REMOVE THE MASCULINE REFERENCE TO THE CITY CLERK/TREASURER/TAX ADMINISTRATOR.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**At the request of Council member Bradley, City Attorney Moore gave first reading of Ordinance No. 2019-31 Amending the City of Versailles, Kentucky Annual General Fund Budget for the Fiscal Year July 1, 2018 Through June 30, 2019 by Estimating Revenues and Appropriations for the Operation of City Government Services.**

**Police Chief Mike Murray proposed that a Police Reimbursement Contract be signed by all future Versailles Police Department new hires. Chief Murray referenced to KRS 70.290 – Employment contract for deputy sheriff or peace officer – Reimbursement of law enforcement agency when deputy or peace officer accepts employment with another agency. The three year contract allows the Versailles Police Department to be reimbursed of any costs related to a non-certified new hires application process, training, equipment, salary fringe and benefits by their new police department agency. Chief Murray and Mayor Brian Traugott reiterated that this contract is essential since a lot of time and expense are put into new hires.**

**MOTION BY SIEGELMAN, SECONDED BY COLEMAN TO APPROVE AND ADOPT THE VERSAILLES POLICE DEPARTMENT POLICE REIMBURSEMENT CONTRACT.**

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**The vote was as follows: Bradley, Coleman, Dake, Kerkhoff and Siegelman voting aye. Jones abstained.**

**Mayor Brian Traugott distributed Municipal Order No. 2019-6 Amending the Personnel Policy to Add Reference to Police Officer Training Reimbursement Contract, as follows:**

**COMMONWEALTH OF KENTUCKY  
CITY OF VERSAILLES**

**MUNICIPAL ORDER # 2019-6**

**Amending the Personnel Policy to Add Reference to Police Officer Training Reimbursement Contract.**

The City of Versailles, Kentucky hereby adopts the following amendments to the City of Versailles Employee Handbook, 2017 Edition, which serves as the Personnel Policies and Procedures and which is incorporated by reference and shall supersede and replace any prior Municipal Orders inconsistent with the following changes, and supplemental pages reflecting these changes shall be disseminated anytime the Handbook is distributed to a current or prospective employee.

**p. 14 – Hiring and Selection**

(5) Police officers hired by the City of Versailles prior to completing the required basic training course for peace officers must agree to terms of the Police Officer Training Reimbursement Contract (Appendix T) which shall be filed to the human resources officer for retention.

**After final page**

Attach Police Officer Training Reimbursement Contract as approved by the Versailles City Council as Appendix T.

Introduced and adopted at the regular meeting of the Versailles City Council on July 2, 2019.

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**BRIAN TRAUGOTT  
MAYOR**

Attested by:

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**ALLISON B. WHITE, CITY CLERK**

**MOTION BY COLEMAN, SECONDED BY SIEGELMAN TO APPROVE AND ADOPT MUNICIPAL ORDER NO. 2019-6 AMENDING THE PERSONNEL POLICY TO ADD REFERENCE TO POLICE OFFICER TRAINING REIMBURSEMENT CONTRACT.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**Public Works Director Bart Miller presented to the Council Phase 4 Sanitary Sewer System Improvements – Change Order No. 3. Mr. Miller indicated that this project is near completion and is supposed to finish up at the end of this month. The total requested cost for this change order is \$18,674.00. This cost will allow for sewer lines to be lowered an additional eighteen inches underground.**

**MOTION BY BRADLEY, SECONDED BY SIEGELMAN TO APPROVE PHASE 4 SANITARY SEWER SYSTEM IMPROVEMENTS – CHANGE ORDER NO. 3.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

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**Public Works Director Bart Miller praised the water department for their recent performance in meeting goals which were set by the Kentucky Division of Water. The water department received a letter of achievement from the United States Environmental Protection Agency commending them on their high-quality performance. Mr. Miller stated that this is a huge accomplishment and he wanted to make the Council and public aware of the success the water department has achieved.**

**DEPARTMENT HEAD/ COMMITTEE REPORTS**

**Mayor Traugott informed the council that Dr. Paul Schreffler's Economic Development Authority appointment expired on June 30<sup>th</sup>, 2019. Mayor Traugott recommends reappointing Dr. Schreffler to the EDA Board in which his new four year term will become effective July 1<sup>st</sup>, 2019 and will continue through June 30<sup>th</sup>, 2023.**

**MOTION BY COLEMAN, SECONDED BY BRADLEY TO APPROVE THE RE-APPOINTMENT OF DR. PAUL SCHREFFLER TO THE ECONOMIC DEVELOPMENT AUTHORITY BOARD WITH A FOUR YEAR TERM RUNNING JULY 1<sup>ST</sup>, 2019 THROUGH JUNE 30<sup>TH</sup>, 2023.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**Mayor Traugott informed the council that with their supported nomination, Gary Finnell was selected into the Kentucky Veterans Hall of Fame. Another Woodford County resident, Colonel Dick Stoops was nominated and both gentlemen will be inducted into the Kentucky Veterans Hall of Fame this September.**

**John Soper updated everyone on the status of Ledvance and how they have shown the property to several prospective clients. Mr. Soper stated that Ledvance is 813,000 square feet and on 42 acres and the reality of trying to match what they have done since 1963 with one new single employer will be challenging to fulfill. Mr. Soper thinks the reality would be for 3-4 entities to split up the property since this is a footprint someone will not want to fill alone. However, he states our greatest advantage is the fact that we have 260 employees willing to work and fill future positions.**

**Woodford County Emergency Management Deputy Director Russell Crabtree indicated that they will be holding a meeting that is open to the public on Thursday July 11<sup>th</sup>, 2019 from 12:00 p.m. to 1:00 p.m. at Firehouse 2 on Big Sink.**

**Events Coordinator Elisha Holt encouraged everyone to attend the upcoming Fourth of July celebration this Thursday. She said that a horse and carriage will lead the parade at 11:00 a.m. with about 50 booth spaces to check out after the parade. She then encouraged everyone to head out to Falling Springs that evening to enjoy even more entertainment including the fireworks display.**

**Council member Dake stated that they previously had a Street/Stormwater/Cemetery committee meeting which needed no action from Council.**

**Council member Coleman proposed that there needs to be another Finance Committee meeting before the next council meeting on Tuesday July 16<sup>th</sup>, 2019.**

**MOTION BY KERKHOFF, SECONDED BY COLEMAN THAT THE MEETING OF THE COUNCIL ADJOURN.**

**The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.**

**APPROVED:**

**BRIAN TRAUGOTT, MAYOR**

**ATTEST:**

**ALLISON B. WHITE, CITY CLERK**