

**SEPTEMBER 17, 2019
PAGE ONE
MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES CITY HALL/5:30 P.M.**

ROLL CALL: MAYOR BRIAN TRAUOGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS MARY BRADLEY, MIKE COLEMAN, LAURA DAKE, GARY JONES, KEN KERKHOFF, AND FRED SIEGELMAN. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.

DEPT. HEADS: BART MILLER, MIKE MURRAY, ELIZABETH REYNOLDS AND BRIAN WAINSCOTT WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.

PUBLIC COMMENT

No public comment was received.

MOTION BY BRADLEY, SECONDED BY SIEGELMAN TO APPROVE AND ADOPT THE MINUTES OF THE SEPTEMBER 3, 2019 SPECIAL MEETING OF THE COUNCIL.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

At the request of Council member Bradley, City Attorney Moore gave second reading of Ordinance No. 2019-35 Amending Section 110.21 of the City's Code of Ordinances to Establish a Fee for an Annual Business Occupational License, a Minimum Net Profit License Fee and Fee for Operating a Business Without a Business License, as follows:

**CITY OF VERSAILLES
ORDINANCE NO. 2019-35**

TITLE: AN ORDINANCE AMENDING SECTION 110.21 OF THE CITY'S CODE OF ORDINANCES TO ESTABLISH A FEE FOR AN ANNUAL BUSINESS OCCUPATIONAL LICENSE, A MINIMUM NET PROFIT LICENSE FEE AND FEE FOR OPERATING WITHOUT A BUSINESS LICENSE.

Whereas, the City desires to amend Section 110.21 of the City's Code of Ordinances as set forth herein;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

Section 1. Section 110.21 of the Code of Ordinances is hereby amended as follows:

(A) There is hereby levied a license privilege and occupational tax on each person engaged in business within the city limits, in addition to all other taxes. This license is in the amount of \$50 and shall be paid by all businesses unless otherwise specified. If a person is engaged in business without a business license, an immediate fine of \$50 shall be imposed in addition to the \$50 business tax license fee due at that time.

(B) The license fee for carnivals, fairs or exhibitions shall be \$50.00 per day or \$150.00 per week.

(C) There is also hereby established a one-time registration an annual Business Occupational License fee for all new licensees persons engaged in business within the city limits of fifty dollars (\$50).

(D) There is also hereby established a minimum Net Profit license fee of fifty dollars (\$50) for each calendar year regardless of the net profit tax due on the annual return.

Section 2. This ordinance shall become effective after passage and publication as required by law.

**SEPTEMBER 17, 2019
PAGE TWO
MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES CITY HALL/5:30 P.M.**

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 3rd day of September, 2019, and fully adopted after the second reading at a meeting of said council held on the 17th day of September, 2019.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

MOTION BY BRADLEY, SECONDED BY COLEMAN TO APPROVE AND ADOPT ORDINANCE NO. 2019-35 AMENDING SECTION 110.21 OF THE CITY'S CODE OF ORDINANCES TO ESTABLISH A FEE FOR AN ANNUAL BUSINESS OCCUPATIONAL LICENSE, A MINIMUM NET PROFIT LICENSE FEE AND FEE FOR OPERATING A BUSINESS WITHOUT A LICENSE.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

At the request of Council member Bradley, City Attorney Moore gave first reading of Ordinance No. 2019-36 Repealing Chapter 99 of the Versailles Code of Ordinances and Adopting a New Chapter Prohibiting Discrimination in the City of Versailles with Respect to Housing, Public Accommodations, and Employment; Establishing Exemptions from the Ordinance; Establishing a Process to Enforce the Ordinance; Establishing Penalties for the Violation of the Ordinance; Establishing a Right to Appeal Decisions of the Human Rights Commission to the City Council; and Prohibiting Retaliation Against Persons Asserting Violations of the Ordinance.

Public Works Director Bart Miller presented the following bid for the sale of a Public Works Department 2005 Ford Explorer. He stated that the vehicle runs but cannot be driven due to bad wheel bearings.

Larry Walton	\$512.00
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MOTION BY SIEGELMAN, SECONDED BY COLEMAN TO APPROVE AND ACCEPT THE BID FOR THE PURCHASE OF PUBLIC WORKS SURPLUS PROPERTY CONSISTING OF A 2005 FORD EXPLORER AS SUBMITTED BY LARRY WALTON IN THE AMOUNT OF \$512.00.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

Mr. Miller announced to the Council that the Public Works Department Morbark Chipper had sold on the government online auction site for a total amount of \$20,000.00. He thanked the Council for allowing him to sell the surplus item through the auction site and said that he was extremely satisfied with the results.

Mr. Miller presented the following quotes for streaming the current monitor at the Water Treatment Plant:

Chemtrac	\$19,465.20
Hach	\$25,267.50

He stated that this would allow chemicals to be distributed in a more efficient manner and noted that this was a budgeted item. He recommended the low quote presented by Chemtrac.

**SEPTEMBER 17, 2019
PAGE THREE
MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES CITY HALL/5:30 P.M.**

MOTION BY SIEFELMAN, SECONDED BY COLEMAN TO APPROVE AND ACCEPT THE QUOTE AS PRESENTED BY CHEMTRAC IN THE AMOUNT OF \$19,465.20 FOR STREAMING OF THE CURRENT MONITOR AT THE WATER TREATMENT PLANT.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

Mr. Miller presented quotes for a new Salt Spreader for the Public Works Department, as follows:

Central Equipment	\$12,174.00
Municipal Equipment, Inc.	\$13,738.00

He recommended the low quote provided by Central Equipment and stated that it is a budgeted item.

MOTION BY COLEMAN, SECONDED BY JONES TO APPROVE AND ACCEPT THE QUOTE AS PRESENTED BY CENTRAL EQUIPMENT IN THE AMOUNT OF \$12,174.00 FOR THE PURCHASE OF A NEW SALT SPREADER FOR THE PUBLIC WORKS DEPARTMENT.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

Mr. Miller asked for the Council's approval to surplus two 2008 Ferris Mowers and a Troy-Bilt Pressure Washer. He also asked for permission to auction them on the government auction site govdeals.com.

MOTION BY COLEMAN, SECONDED BY SIEGELMAN TO SURPLUS AND AUCTION ON GOVDEALS.COM TWO 2008 FERRIS MOWERS AND A TROY-BILT PRESSURE WASHER.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

Mr. Miller requested approval to advertise for bids for the purchase of a One-Ton Dump Truck for the Public Works Department. He stated that this is a budgeted item.

MOTION BY SIEGELMAN, SECONDED BY BRADLEY TO APPROVE THE REQUEST TO ADVERTISE FOR BIDS FOR THE PURCHASE OF A ONE-TON DUMP TRUCK FOR THE PUBLIC WORKS DEPARTMENT.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

Mayor Traugott presented several Change Orders for the Versailles Police Department Facility project. He stated that many of the Change Orders are zero dollars and are simply for time adjustments due to adverse weather delays.

MOTION BY COLEMAN, SECONDED BY KERKHOFF TO ACCEPT AND APPROVE CHANGE ORDER #1-1 AS SUBMITTED BY RANDLE-DAVIES CONSTRUCTION COMPANY IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY BRADLEY, SECONDED BY JONES TO ACCEPT AND APPROVE CHANGE ORDER #1-12 AS SUBMITTED BY CODELL CONSTRUCTION CO. IN THE AMOUNT OF \$10,335.92 FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY COLEMAN, SECONDED BY SIEGELMAN TO ACCEPT AND APPROVE CHANGE ORDER #5-2 AS SUBMITTED BY KALKREUTH ROOFING & SHEET METAL IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

**SEPTEMBER 17, 2019
PAGE FOUR
MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES CITY HALL/5:30 P.M.**

MOTION BY BRADLEY, SECONDED BY SIEGELMAN TO ACCEPT AND APPROVE CHANGE ORDER #6-2 AS SUBMITTED BY CENTRAL KENTUCKY GLASS COMPANY IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY SIEGELMAN, SECONDED BY DAKE TO ACCEPT AND APPROVE CHANGE ORDER #8-1 AS SUBMITTED BY MARTINA BROS. CO., INC. IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY SIEGELMAN, SECONDED BY COLEMAN TO ACCEPT AND APPROVE CHANGE ORDER #9-2 AS SUBMITTED BY BENNETT'S CARPETS, INC. IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY SIEGELMAN, SECONDED BY DAKE TO ACCEPT AND APPROVE CHANGE ORDER #11-4 AS SUBMITTED BY BASTIN PAINTING, INC. IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY BRADLEY, SECONDED BY DAKE TO ACCEPT AND APPROVE CHANGE ORDER #13-1 AS SUBMITTED BY D-C ELEVATOR COMPANY, INC. IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY COLEMAN, SECONDED BY DAKE TO ACCEPT AND APPROVE CHANGE ORDER #14-2 AS SUBMITTED BY LANDMARK SPRINKLER, INC. IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY JONES, SECONDED BY DAKE TO ACCEPT AND APPROVE CHANGE ORDER #15-2 AS SUBMITTED BY CKSM MECHANICAL, INC. IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY COLEMAN, SECONDED BY JONES TO ACCEPT AND APPROVE CHANGE ORDER #16-5 AS SUBMITTED BY BROADWAY ELECTRIC SERVICE CORPORATION IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY COLEMAN, SECONDED BY JONES TO ACCEPT AND APPROVE CHANGE ORDER #17-6 AS SUBMITTED BY RISING SUN DEVELOPING, INC. IN THE AMOUNT OF ZERO DOLLARS FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY COLEMAN, SECONDED BY SIEGELMAN TO ACCEPT AND APPROVE CHANGE ORDER #5-3 AS SUBMITTED BY KALKREUTH ROOFING & SHEET METAL IN THE AMOUNT OF \$2,591.43 FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY COLEMAN, SECONDED BY JONES TO ACCEPT AND APPROVE CHANGE ORDER #1-13 AS SUBMITTED BY CODELL CONSTRUCTION CO. IN THE AMOUNT OF \$93.29 FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY SIEGELMAN, SECONDED BY BRADLEY TO ACCEPT AND APPROVE CHANGE ORDER #9-3 AS SUBMITTED BY BENNETT'S CARPETS, INC. IN THE AMOUNT OF \$4,354.90 FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

MOTION BY SIEGELMAN, SECONDED BY BRADLEY TO ACCEPT AND APPROVE CHANGE ORDER #1-14 AS SUBMITTED BY CODELL CONSTRUCTION CO. IN THE AMOUNT OF \$156.77 FOR THE VERSAILLES POLICE DEPARTMENT FACILITY.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

DEPARTMENT HEAD/COMMITTEE REPORTS

Police Chief Mike Murray stated that the anticipated final date that they will be completely moved into the new Police Department Facility is mid-November. Council member Kerkhoff said that he was most impressed with the multiple monitors in the new dispatch room which will show all of the school cameras live.

Mayor Traugott presented the Council with Municipal Order 2019-8 which amends the City's Personnel Policies to include references to CBD oil in section on Drug and Alcohol Free Workplace, as follows:

**CITY OF VERSAILLES, KENTUCKY
MUNICIPAL ORDER NO. 2019-8**

TITLE: A MUNICIPAL ORDER AMENDING THE CITY'S PERSONNEL POLICIES DATED AUGUST 1, 2017

Whereas, the City Council has determined that it is necessary and appropriate to revise and update the City's Personnel Policies to further define Cannabinoids and Marijuana prohibited from the workplace.

NOW THEREFORE, BE IT ORDERED by the City of Versailles, Kentucky as follows:

1. The Section of the Personnel Policies describing the City's policies as a Drug and Alcohol Free Workplace (Employee Handbook, beginning at page 29), is hereby amended as follows:

(A) Under the heading of "Definitions" in Section 2 on Page 29 of the Employee Handbook, the term "Cannaoinoids/THC" as set forth in Section (2)(e)(2) is hereby amended to read as follows:

Cannabinoids/THC (this includes any CBD oil containing THC at or above the required threshold).

(B) Under the listing of drugs to be screened for in a nine panel urine test as described in Section (9)(a) on Page 37 of the Employee Handbook, the term "Marijuana," as used in Section 9(a)(2), is hereby amended to read as follows:

Marijuana (THC, which can include CBD oil containing THC at or above the required threshold, and cannabinoids)

**SEPTEMBER 17, 2019
PAGE SIX
MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES CITY HALL/5:30 P.M.**

Introduced and fully adopted at a meeting of the City Council of the City of Versailles, Kentucky held on September 17, 2019.

APPROVED:

BRIAN TRAUGOTT, MAYOR

ATTEST:

ALLISON B. WHITE, CITY CLERK

MOTION BY KERKHOFF, SECONDED BY BRADLEY TO APPROVE AND ADOPT MUNICIPAL ORDER 2019-8 AMENDING THE CITY'S PERSONNEL POLICIES DATED AUGUST 1, 2017.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

Mayor Traugott informed the Council that he had received City Clerk Allison White's official resignation with an effective retirement date of October 1, 2019. He stated that they would honor Mrs. White at a council meeting in October.

Mayor Traugott presented the Council with a sample letter to Planning & Zoning regarding indoor storage in a B-4 zone designation. He noted that the process to allow indoor storage would be done in three steps and this is simply step one which would allow Planning & Zoning to hold a public hearing. Council member Dake expressed opposition to allowing indoor storage and stated that she would like to wait so that it could be further discussed. One of her main concerns was that U-Haul has not leased the empty building previously occupied by Kroger and they seem to be holding off until the zone designation is changed to allow them to have indoor storage in the old K-Mart building. She also mentioned a "Big Box" Ordinance which would only allow large commercial buildings to sit empty for a certain period of time. Mayor Traugott stated that it was up to the Council if they wanted to wait, which he is fine with, but he wanted the ramifications to be clear if they do not move forward with this zone designation change.

Mayor Traugott informed the Council that Kentucky League of Cities now has a Code Enforcement Expert on staff and he would like the Admin/Legal Committee to schedule a meeting with them.

Elisha Holt, with Charismatic Media, updated everyone about upcoming events in the City of Versailles, including the following:

- **Versailles Merchants Association to host an additional Block Party on Friday, October 18th on Court Street**
- **2nd Annual Boo Bash on October 31st 3:00pm – 5:30pm at the Versailles Municipal Building**
- **Lots of events for the Christmas holidays including: Movie Night, Versailles Christmas Parade, Festival of Trees, etc**

She also encouraged Versailles residents to come visit the Midway Fall Festival this weekend.

Mayor Traugott announced that Trick or Treat would be this year on October 31st 6:00pm – 8:00pm.

Council member Jones stated that the Water/Sewer Committee had met regarding a request for an adjustment of a high residential utility bill. He stated that the committee asked the resident to have a plumber come check the house to ensure there aren't any leaks.

**SEPTEMBER 17, 2019
PAGE SEVEN
MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES CITY HALL/5:30 P.M.**

Council member Dake stated that the Street/Stormwater/Cemetery Committee had met regarding a few different issues. The first item discussed was the current cemetery fees which have not be increased since 2013 and are lower than cemeteries in surrounding cities. She said the committee is recommending price increases across the board including the price of a single grave increasing from \$650.00 to \$900.00 and the price of interment increasing from \$500.00 to \$700.00 which would include a \$50.00 charge to be paid by the City to the vault company for lowering the vault into the grave. She requested that Bill Moore draft a Municipal Order with the new fees and repeal the fee language in the current Ordinance. The second item discussed was the placement of cigarette receptacles throughout Versailles and Woodford County. Ms. Dake stated that 1400+ cigarette butts had been collected in the downtown Versailles area and 300+ in the Big Spring Park area. She requested approval to place cigarette receptacles throughout downtown Versailles and Big Spring Park in the areas listed below, at no cost to the City:

Downtown Versailles

- In front of the Municipal Building (City Hall)
- In the outdoor seating area to the side of the Municipal Building
- Outside of the Police Station on Court Street
- Outside of both Courthouse entrances
- On Lexington Street between Main Street and Locust Street (both sides of the street)
- Behind the library

Big Spring Park

- In or near both pavilions
- Area near the picnic table (where the broken tree trunk is)
- In the back parking lot area off Clifton Road

MOTION BY SIEGELMAN, SECONDED BY DAKE TO APPROVE PLACEMENT OF CIGARETTE RECEPTACLES IN THE LOCATIONS PROVIDED DOWNTOWN VERSAILLES AND BIG SPRING PARK AT NO COST TO THE CITY OF VERSAILLES.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff, and Siegelman voting aye.

Mayor Traugott stated that the council meetings would be equipped and ready to video tape in about three weeks.

Council member Kerkhoff stated that he had received a complaint from someone stating that they were denied a couple's membership to Falling Springs due to being a same-sex couple. Mr. Rich Pictor, Executive Director of Woodford County Parks & Recreation, stated that in his eighteen years of employment he had not seen anyone being denied membership as long as they live in the same household.

Council member Coleman stated the Finance Committee had met with Heather Cochran, of RFH CPAs, regarding the Fiscal Year 2019 Audit Entrance Conference. He said that the audit is going smoothly so far and they expect to present at the first meeting in December.

MOTION BY KERKHOFF, SECONDED BY SIEGELMAN THAT THE MEETING OF THE COUNCIL ADJOURN.

The vote was as follows: Bradley, Coleman, Dake, Jones, Kerkhoff and Siegelman voting aye.

APPROVED:

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH C. REYNOLDS, CITY CLERK