

**JANUARY 4, 2022
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MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

ROLL CALL: MAYOR BRIAN TRUGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS MARY BRADLEY, MIKE COLEMAN, LAURA DAKE, LISA JOHNSON, AND FRED SIEGELMAN. COUNCIL MEMBER AARON SMITHER WAS ABSENT. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.

DEPT. HEADS: MIKE MURRAY, T.A. RANKIN AND ELIZABETH REYNOLDS WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.

PUBLIC COMMENT

No public comment was received.

MOTION BY SIEGELMAN, SECONDED BY DAKE TO APPROVE AND ADOPT THE MINUTES OF THE DECEMBER 21, 2021 REGULAR MEETING OF THE COUNCIL.

The vote was as follows: Bradley, Coleman, Dake, Johnson, and Siegelman voting aye.

Heather Cochran of RFH, CPAs presented the City's Fiscal Year End June 30, 2021 audit. Mrs. Cochran stated that the City received a "clean" unmodified audit opinion. She also noted that there were no non-compliance issues. She reported one finding related to an adjustment which takes a capital project out of Construction-in-Progress and books it as an asset and begins expensing depreciation. The Waste Water Treatment Plant Expansion project was not considered completed during Fiscal Year 2021 but because it was placed into service and started being used, an adjustment should have been made to book it as an asset and begin depreciation. She noted that she does not expect this to be an issue going forward and that it was due to an unusual situation of a project being mostly finished but left "open" to work through minor issues with the contractor. Mrs. Cochran stated that a Single Audit was also required to be performed due to the city receiving federal grant money totaling more than \$750,000. The Single Audit received an unmodified opinion and there were no findings or material weaknesses in internal control. Mrs. Cochran stated that the audit includes one recommendation that with the most recent 911 Interlocal Agreement and the creation of the 911 Board, the 911 fund be separated from General Fund. She noted that the City is finishing with a small decrease in fund balance overall on the General Fund and an increase in fund balance for the Enterprise Fund. She also stated that the prior year finding relating to the adjustments of revenues and expenditures has been corrected.

MOTION BY COLEMAN, SECONDED BY JOHNSON TO APPROVE THE FISCAL YEAR END JUNE 30, 2021 AUDIT AS PRESENTED BY RFH CPA's.

The vote was as follows: Bradley, Coleman, Dake, Johnson, and Siegelman voting aye.

At the request of Council member Bradley, City Attorney Bill Moore provided first reading of Ordinance 2022-1 Rezoning 5.27 Acres Known as 1079 Crossfield Drive from the I-1 Zone Designation to the R-3 Zone Designation.

Mayor Traugott presented Municipal Order 2022-1 which would implement OSHA's emergency temporary standard regarding COVID-19 vaccination, testing and face coverings for all city employees. He noted that the policy is required to be adopted in writing by January 10, 2022, and the weekly testing must be enforced beginning February 9, 2022. The policy will be in effect for six months or upon termination by OSHA, or if ruled unconstitutional.

MOTION BY COLEMAN, SECONDED BY BRADLEY TO APPROVE AND ADOPT MUNICIPAL ORDER 2022-1 IMPLEMENTING THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) EMERGENCY TEMPORARY STANDARD REGARDING VACCINATION, TESTING AND FACE COVERING POLICY.

The vote was as follows: Bradley, Coleman, Dake, Johnson, and Siegelman voting aye.

Mayor Traugott presented Resolution 2022-1 honoring Kentucky Humanities for fifty years of service to Kentucky and Woodford County.

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MOTION BY SIEGELMAN, SECONDED BY BRADLEY TO APPROVE AND ADOPT RESOLUTION 2022-1 THE CITY OF VERSAILLES IN THE STATE OF KENTUCKY RECOGNIZES AND CONGRATULATES KENTUCKY HUMANITIES FOR FIFTY YEARS OF SERVICE TO THE COMMONWEALTH OF KENTUCKY AND WOODFORD COUNTY.

The vote was as follows: Bradley, Coleman, Dake, Johnson, and Siegelman voting aye.

Mayor Traugott stated that the City had received a Zoning Map Amendment for JPG Rental and Storage, LLC – 1011 Tyrone Pike – Lot 1 – I-2 (Heavy Industrial) to B-1 (Neighborhood Business) District. Council member Johnson noted that this is for a convenience store, not a storage facility.

Mayor Miscellaneous

Mayor Traugott noted that City Hall will be closed Monday, January 17th in recognition of Martin Luther King, Jr. Day. He also stated that the annual march will be that day at 5:30p.m.

He stated that budget amendment ordinances will be on the agenda for first reading at the next council meeting.

He also stated that if the council doesn't have anything they would like discussed at the next work session, then it will be cancelled on Friday.

Council Miscellaneous/ Committee Reports

Council member Dake handed out invitations to the Mayor, Council, and department directors for the upcoming Livable Woodford Stakeholder Breakfast to be held at the Versailles Presbyterian Church on January 27th.

Council member Johnson stated that the Building Standards and Downtown Development Ad Hoc Committee will meet January 10th at 4:15p.m. at the Versailles Municipal Building.

Council member Siegelman wished everyone a safe and Happy New Year!

Department Directors

City Clerk Elizabeth Reynolds addressed the audit finding and stated that it was the result of a miscommunication regarding whether the WWTP Expansion project was complete. She noted that generally a capital asset project is closed and final payments have been remitted before they are put into service. This project is an unusual circumstance due to issues still needing to be resolved with the contractor. Mrs. Reynolds also stated that the audit recommended separating the 911 accounts from the general fund. She noted that the cash account is already a separate checking account and it is just a matter of making changes on the books. She stated that she will be making the change soon.

Drew Chandler, Director of Emergency Management, urged everyone to use caution and be prepared for winter weather beginning Wednesday night through Friday. Accumulation is expected.

Fire Chief T.A. Rankin recognized Firefighter Terry Worrell in his retirement after 28 years of service to the Versailles Fire Department.

Mayor Traugott adjourned the meeting without objections.

APPROVED:

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH C. REYNOLDS, CITY CLERK