

**JUNE 7, 2022
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MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

ROLL CALL: MAYOR BRIAN TRAUGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS MARY BRADLEY, LAURA DAKE, LISA JOHNSON, KEN KERKHOFF, AND FRED SIEGELMAN. COUNCIL MEMBER AARON SMITHER WAS ABSENT. ATTORNEY BILL MOORE WAS ALSO PRESENT.

DEPT. HEADS: BART MILLER, MIKE MURRAY, T.A. RANKIN, AND ELIZABETH REYNOLDS WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.

Prior to the start of the meeting, Mayor Traugott announced that at a recent auction supporting Kings Way Cooperative School he had donated a “Mayor for the Day” package. He stated that Riley Baker was the highest bidder and he is spending today, his eighth birthday, as Mayor. “Mayor” Baker spent the day writing a proclamation, participating in an interview with the press, and visiting the Police and Fire Departments as well as the Waste Water Treatment Plant. Mayor Traugott noted that “Mayor Baker” would be opening the Council meeting.

“Mayor” Riley Baker presented a Proclamation to the Council declaring today, June 7, 2022, as Pajama Candy Day which would allow everyone to wear pajamas all day and eat candy.

MOTION BY SIEGELMAN, SECONDED BY DAKE TO APPROVE THE PROCLAMATION AS PRESENTED DECLARING JUNE 7, 2022 AS PAJAMA CANDY DAY.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

“Mayor” Baker then signed the Proclamation into legislation.

Council member Siegelman led the Council in singing Happy Birthday to “Mayor” Baker. Mr. Baker then turned the meeting over to Mayor Traugott.

PUBLIC COMMENT

Toni Curtis, a resident of Montgomery Avenue, addressed the Mayor and Council regarding the traffic on Montgomery Avenue. Ms. Curtis had previously discussed the issues at the January 18, 2022, council meeting and she requested an update on connectivity, particularly with the new Legends development. She noted that she had reviewed the minutes of the City Council and the council approved the closing of Meadow Lane in 2006. Mayor Traugott stated that Legends will connect, currently on schedule for Fall, 2023. Mayor Traugott noted that he doesn’t anticipate any changes on Meadow Lane. Ms. Curtis expressed her concern that the connectivity for Meadow Lane was proposed, planned, and promised but then didn’t happen because those constituents were vocally against it. Police Chief Murray stated that the addition of speed radars on Montgomery Avenue has slowed drivers down, with the average speed being just a couple over the speed limit of 25 MPH.

J.D. Chaney, Executive Director of Kentucky League of Cities, stated that as KLC President, Mayor Traugott has traveled with him and Doug Goforth, Deputy Executive Director of KLC, across Kentucky to participate in “Presidential Listening Sessions” with different cities across the Commonwealth. Mr. Chaney stated that this past session has been the most successful legislative agenda in history for Kentucky cities with 26 of 31 items passing. He provided an update on the items that passed and not that the issues on the horizon include wage inflation and employee retention.

MOTION BY BRADLEY, SECONDED BY SIEGELMAN TO APPROVE AND ADOPT THE MINUTES OF THE MAY17, 2022 REGULAR MEETING OF THE COUNCIL.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

At the request of Council member Bradley, City Attorney Moore provided second reading of Ordinance 2022-10 Requiring Jointly Created Agencies to Adopt Policies Concerning Complaints of Harassment and Appeals from Agency Decisions, as follows:

**CITY OF VERSAILLES
ORDINANCE NO. 2022-10**

TITLE: AN ORDINANCE REQUIRING JOINTLY CREATED AGENCIES TO ADOPT POLICIES CONCERNING COMPLAINTS OF HARASSMENT AND APPEALS FROM AGENCY DECISIONS.

Whereas, the City has joined with City of Midway and/or the Woodford Fiscal Court to create by interlocal agreement various governmental agencies that provide and perform necessary governmental services for the citizens of the Cities and Woodford County; and

Whereas, these agencies have governing boards, employees and other staff who are not under the direct control of the City or any other creating government; and

Whereas, employees and staff of these agencies may have legitimate cause to complain about their work environment or other circumstances related to their employment; and

Whereas, the City has determined that these agencies would benefit from the adoption of policies and procedures for these complaints to be addressed before the need arises to apply those policies and procedures,

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

Section 1. Any entity that is created in whole or in part by action of the City of Versailles and any entity that receives more than forty percent (40%) of its total funding from appropriations by the City shall adopt policies and procedures within ninety (90) days of the effective date of this ordinance that addresses the following issues:

- A. A policy concerning harassment, both sexual and nonsexual, that includes:**
- i. Specific protections from retaliation against employees or others who file a sexual or nonsexual harassment complaint;**
 - ii. A procedure for an employee or other person to file a complaint against the head of the agency; and**
 - iii. A written procedure to inform employees of the agency's policies with regard to sexual and nonsexual harassment that includes, at a minimum, making a complaint form readily available.**
- B. A procedure for customers or clients receiving services by the agency to appeal decisions made by the head of the agency;**

Section 2. This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 17th day of May , 2022, and fully adopted after the second reading at a meeting of said council held on the 7th day of June, 2022.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH REYNOLDS, CITY CLERK

Council member Dake asked what specific agencies this would affect. Mayor Traugott responded that those affected include Planning and Zoning, Versailles Housing Authority, and Tourism. Ms. Dake also asked whether the governing boards for those agencies would be subject, to which City Attorney Moore responded yes, they would be. The council discussed the authority and enforcement of the Ordinance and whether the City is currently in compliance. Mayor Traugott recommended that after the ordinance is adopted, updating the City's policy.

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MOTION BY BRADLEY, SECONDED BY KERKHOFF TO APPROVE AND ADOPT ORDINANCE 2022-10 REQUIRING JOINTLY CREATED AGENCIES TO ADOPT POLICIES CONCERNING COMPLAINTS OF HARASSMENT AND APPEALS FROM AGENCY DECISIONS.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

At the request of Council member Siegelman, City Attorney Moore provided first reading of Ordinance 2022-11 Amending the City of Versailles, Kentucky Annual General Fund Budget for the Fiscal Year July 1, 2021 through June 30, 2022 by Estimating Revenues and Appropriations for the Operation of City Government Services.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-12 Amending the City of Versailles, Kentucky Annual Enterprise Fund Budget for the Fiscal Year Beginning July 1, 2021 through June 30, 2022 by Estimating Revenues and Appropriation for the Operation of the Enterprise Fund.

At the request of Council member Siegelman, City Attorney Moore provided first reading of Ordinance 2022-13 Approving and Adopting the City of Versailles, Kentucky Annual General Fund Budget for the Fiscal Year July 1, 2022 through June 30, 2023 by Estimating Revenues and Appropriations for the Operation of City Government Services.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-14 Approving and Adopting the City of Versailles, Kentucky Annual Enterprise Fund Budget for the Fiscal Year Beginning July 1, 2022 through June 30, 2023 by Estimating Revenues and Appropriations for the Operation of the Enterprise Fund.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-15 Approving and Adopting the City of Versailles, Kentucky Annual Municipal Aid Road Fund Budget for the Fiscal Year July 1, 2022 through June 30, 2023 by Estimating Revenues and Appropriations.

At the request of Council member Siegelman, City Attorney Moore provided first reading of Ordinance 2022-16 Approving and Adopting the City of Versailles, Kentucky Annual 911 Fund Budget for the Fiscal Year Beginning July 1, 2022 through June 30, 2023 by Estimating Revenues and Appropriations.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-17 Amending Section 50.21 of the City's Code of Ordinances to Include a Charge for Rejected ACH and Credit Card Transactions.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-18 Amending Section 51.84 of the City's Code of Ordinances to Provide an Annual Permit Requirement for Waste Haulers and to Amend the Rates Charged for Discharges into the City's Wastewater Treatment Plant.

At the request of Council member Siegelman, City Attorney Moore provided first reading of Ordinance 2022-19 Creating a New Section of the City's Code of Ordinances to Establish Fees Regarding Certain Water Services.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-20 Creating a New Section of the City's Code of Ordinances to Establish Certain Fees Regarding Wastewater Treatment.

At the request of Council member Siegelman, City Attorney Moore provided first reading of Ordinance 2022-21 Repealing Section 92.25 of the City's Code of Ordinances.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-22 Amending Section 110.01 to Include the Definition of "Consumer Fireworks".

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At the request of Council member Siegelman, City Attorney Moore provided first reading of Ordinance 2022-23 Amending Section 110.02 to Include Authorize the City Council to Suspend or Repeal Business Licenses Granted by the City Under Certain Circumstances.

At the request of Council member Siegelman, City Attorney Moore provided first reading of Ordinance 2022-24 Amending Section 110.06(A) of the City's Code of Ordinances to Require that all Business License Fee Returns be Filed using the Kentucky Local Standard Occupational License Fee Return.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-25 Amending Section 110.21 of the City's Code of Ordinances to Remove the Requirement that Businesses Pay an Annual License Fee and to Require Vendors of Consumer Fireworks to Register with the Fire Chief and Pay a Registration Fee.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2022-26 Amending Section 110.28 of the City's Code of Ordinances to Impose a Fee for Operating a Business without a License.

Mayor Traugott presented Resolution 2022-7 accepting the Kentucky Infrastructure Authority Grant for the Cleaner Water Program project. He noted that this resolution is required to receive the grant funds the City has been awarded in the amount of \$549,000.

MOTION BY SIEGELMAN, SECONDED BY BRADLEY TO APPROVE AND ADOPT RESOLUTION 2022-7 THE CITY OF VERSAILLES ACCEPTING THE GRANT, APPROVING THE GRANT ASSISTANCE AGREEMENT, AUTHORIZING THE AMENDMENT OF THE CITY OF VERSAILLES' ANNUAL BUDGET, AND AUTHORIZING A REPRESENTATIVE TO SIGN ALL RELATED DOCUMENTS AS IT RELATES TO THE KIA CLEANER WATER PROGRAM GRANT.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

Public Works Director Bart Miller presented the bids received for the Water Plant and Distribution System PLC and Communication Upgrade. He stated that the PLC is how the water infrastructure communicates. Mr. Miller recommended the low bid as presented by Rawdon Myers.

Rawdon Myers, Inc.	\$145,642.00
Egg Harbor, Inc.	\$162,350.00

MOTION BY SIEGELMAN, SECONDED BY DAKE TO APPROVE AND ACCEPT THE BID AS PRESENTED BY RAWDON MYERS, INC. FOR THE WATER PLANT AND DISTRIBUTION SYSTEM PLC AND COMMUNICATION UPGRADE IN THE AMOUNT OF \$145,642.00.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

Fire Chief Rankin presented the sole bid received for the Versailles Fire Department Self-Contained Breathing Apparatus). He stated that this is the third and final phase of the complete replacement of all SCBAs. Chief Rankin recommended the sole bid as presented.

911 Fleet & Fire Equipment	\$89,585.00
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MOTION BY BRADLEY, SECONDED BY DAKE TO APPROVE AND ACCEPT THE BID AS PRESENTED BY 911 FLEET & FIRE EQUIPMENT FOR SELF CONTAINED BREATHING APPRATUS IN THE AMOUNT OF \$89,585.00.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

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Police Chief Murray requested the following items be declared surplus and advertised for sale on govdeals.com.

**Two (2) Flexible Air Ducts 16”D x 14”L
One (1) Treadmill (Unknown if Operational)
One (1) Neck Machine
One (1) Acoustic Fender Guitar and Case
Duffel Bag Containing Multiple Older Comic Books**

MOTION BY DAKE, SECONDED BY JOHNSON TO DECLARE THE ITEMS AS PRESENTED AS SURPLUS AND ADVERTISE FOR SALE ON GOVDEALS.COM.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

Mayor Traugott stated that the Rose Ridge Neighborhood Grant Application is on the agenda and he would like to ask the council for more time. He noted that he is continuing to communicate with the Project Coordinator and they would be submitted an amended application.

Public Works Director Miller presented Resolution 2022-8 approving a Telecommunications Franchise Agreement with Great Plains Communications. He noted that Attorney Linda Ain has been working on this on the City’s behalf for several months and she is now recommending approving the agreement.

MOTION BY SIEGELMAN, SECONDED BY BRADLEY TO APPROVE RESOLUTION 2022-8 AWARDDING A NON-EXCLUSIVE FRANCHISE FOR A TERM OF TEN (10) YEARS FOR A TELECOMMUNICATION SYSTEM WITHIN THE CONFINES OF THE CITY OF VERSAILLES, KENTUCKY TO GREAT PLAINS COMMUNICATIONS LLC.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

Mayor Traugott noted that the next item on the agenda is the Nuisance Mowing Contract. City Clerk Reynolds stated that at the last council meeting, the council had agreed to negotiate with a mowing company up to double last year’s prices. Mrs. Reynolds contacted Watkins Pro Lawns, which held the contract for the last several years but did not bid this year, and negotiated new rates with them which are double the last approved rates. She stated that under the new contract the average yard would be \$370.00.

MOTION BY SIEGELMAN, SECONDED BY BRADLEY TO ENTER INTO A CONTRACT FOR NUISANCE MOWING WITH WATKINS PRO LAWNS THROUGH DECEMBER 31, 2023.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

Mayor Miscellaneous

Mayor Traugott expressed condolences to the families of Wanda Parrott, former City Councilmember, and Joyce Turner, wife of former Fiscal Court Magistrate Tommy Turner.

He praised the Woodford County High School baseball team on their tournament wins. He stated that they play this Friday at 12:30pm in the state semifinals.

Mayor Traugott provided a Community Action update, stating that they assisted eight households in the last two week period totaling \$3,054.17.

He noted the upcoming events:

**June 17th Woodford County Chamber Golf Scramble
June 19th Juneteenth Celebration 2:00pm – 6:00pm on Green Street
June 24th Block Party – 6:00pm with a 230th Birthday Party for Versailles at 5:30pm**

Mayor Traugott praised Riley Baker for his time spent as “Mayor for the Day”.

Council Miscellaneous/ Committee Reports

Council member Siegelman reminded everyone to go out and enjoy the Woodford County Fair this week. He also expressed his condolences in the recent passing of Ms. Parrott and Ms. Turner.

Council member Dake stated that a Water and Sewer Committee meeting was held prior to tonight's council meeting. On behalf of the committee, she recommended a sewer adjustment for 190 Kilmer in the amount of \$326.31.

MOTION BY DAKE, SECONDED BY BRADLEY TO APPROVE A SEWER ADJUSTMENT FOR 190 KILMER IN THE AMOUNT OF \$326.31.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

Ms. Dake said that the committee also discussed a leak adjustment request for 2875 Tyrone Pike. She stated that in four months the billed amount totaled over \$1,841.00 and the customer paid \$740.00 to repair the leak. She stated that the customer had their bill auto-deducted from their bank account and didn't realize the bill was drastically higher than normal, until the third month. She noted that the committee hasn't made a recommendation and would like to discuss it further with the full council. Mayor Traugott reminded the council that there are fixed and variable costs associated with all water used. The council decided to discuss this incident, as well as the policy overall, at next week's work session.

Ms. Dake noted that she had sent a survey via email for Livable Woodford. She encouraged everyone to participate by completing the survey.

Ms. Dake stressed her desire to make Versailles livable. She described a personal incident she encountered as a pedestrian in a crosswalk. She stated that she would like to see downtown made safer for pedestrians and suggested possibilities including a left turn signal at the traffic light in front of the Courthouse, highly reflective lines, and signs stating that vehicles must yield to pedestrians. Mayor Traugott commented that both times he has asked the state for a left turn signal, they respond that it will stack and impair another intersection.

Council member Johnson stated that the Building Standards and Downtown Development Committee met in May and June and that the RFQ relating to the traffic study is due June 15th at 3:00pm.

Ms. Johnson thanked those involved for a meaningful Memorial Day service and she noted that it was especially touching for her as her daughter just left for a six month deployment.

Department Directors

Public Works Director Miller stated that based on recent project meetings, he is optimistic that the Smart Meter Project will begin this year.

Mr. Miller reminded everyone that City Hall will be closed June 20th in observance of Juneteenth.

He also stated that the City Hall windows will be cleaned next week and then shades installed and that will complete the project.

Mr. Miller congratulated Mayor Traugott on being unopposed in the upcoming Mayor's race.

Chief Rankin thanked everyone who donated in the recent Crusade for Children collections. He stated that a total of \$20,000 was raised in Woodford County.

Chief Rankin stated that they are going to look at the new firetruck they ordered in the next couple of weeks. He also congratulated Magistrate Mary Ann Gill on her recent retirement from St. Joseph East after over 40 years.

Mayor Traugott commended the Versailles Fire Department on their recent response on Memorial Day to a structure fire. He noted that the fire was extinguished efficiently and there were no injuries.

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MOTION BY SIEGELMAN, SECONDED BY DAKE TO ENTER INTO EXECUTIVE SESSION PURSUANT TO KRS 61.810(1)() TO DELIBERATE ON THE FUTURE ACQUISITION OR SALE OF REAL PROPERTY AND KRS 61.810(1)(G) TO DISCUSS BETWEEN A PUBLIC AGENCY AND A REPRESENTATIVE OF A BUSINESS ENTITY AND DISCUSSIONS CONCERNING A SPECIFIC PROPOSAL AND TO DISCUSS PENDING LITIGATION.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

MOTION BY BRADLEY, SECONDED BY JOHNSON TO RETURN TO THE REGULAR MEETING FROM EXECUTIVE SESSION, WITH NO ACTION TAKEN.

The vote was as follows: Bradley, Dake, Johnson, Kerkhoff and Siegelman voting aye.

Mayor Traugott adjourned the meeting without objections.

APPROVED:

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH C. REYNOLDS, CITY CLERK