

**CITY OF VERSAILLES, KENTUCKY
CEMETERIES RULES AND REGULATIONS**

STATEMENT OF POLICY

1. The Rules and Regulations for the Versailles, Rose Crest, and Simmons Cemeteries are reviewed and approved by the Versailles City Council, to serve as governance for the operations and maintenance functions of the City of Versailles owned Cemeteries.
2. These Rules and Regulations have been developed in order to maintain the city owned cemeteries in a condition wherein individual solace and memory may be sought, and the memorial intent of those whom care for those interred can be accommodated to a greatest degree possible without unduly disturbing the peaceful and reverent intent of the City of Versailles Cemeteries.
3. Per the direction of the Versailles City Council, these rules and regulations are deemed necessary for the upkeep of the city cemeteries, and are administered on a daily basis by the City's Cemetery Superintendent.
4. Cemetery patrons whom may have questions or concerns regarding the administration of these rules and regulations as promulgated can contact the City of Versailles Cemetery Superintendent at (859) 873-4241.

INTERMENTS, ENTOMBMENTS AND INURNMENTS

1. Interments, entombments and inurnments will be made by City of Versailles Cemetery personnel or their designees only.
2. Interments, entombments and inurnments will be made only after obtaining:
 - a. authorization of the owner of the cemetery lot;
 - b. authorization of the nearest relative of the deceased; and
 - c. approval of the Cemetery Superintendent.
3. Scattering of cremains in the cemeteries is prohibited.
4. Mausoleums are prohibited in cemeteries.
5. For interment, all bodies must be placed in a container, which is rigid and has handles for carrying and is approved by the City of Versailles.
6. The Cemetery shall not be held responsible for any order authorizing an interment given by telephone, nor for any mistake occurring because of inaccurate instructions.
7. All caskets must be in an approved vault.

8. For cremations, a limit of three (3) cremains may be placed in a regular, full-size grave, and one (1) cremain and one (1) vault may be placed in a grave.
9. Section D at Rose Crest Cemetery has an area that is designated for cremain burials only. The following information applies to this area only:
 - a. Cremains lot sizes are 40" x 48".
 - b. Up to two urns may be buried in each cremains lot.
 - c. Only flat, ground level markers, no larger than 3 feet long and one foot wide, are permitted in this area. One marker is permitted per buried urn.
 - d. The ONLY decorations allowed in Section D are flowers placed directly on markers, and no more than 21 days before Christmas and 21 days after Christmas, and no more than 21 days before Memorial Day and 21 days after Memorial Day, at which time they may be removed by cemetery personnel.

CEMETERY LOTS

1. The Cemetery will not recognize transfers of ownership by will unless duly notified. *Ordinance 91.02 RESALE OF LOTS
 - (A) All cemetery lots sold after March 7, 1972, are restricted from being resold to anyone other than the City excluding only immediate members of the owner's family.
 - (B) This section shall be made a part of all sales agreements of lots sold and shall be contained in any deed conveying the lot.
*Ordinance 2000-16 AN ORDINANCE AMENDING THE PRICE PAID UPON THE RESALE OF CEMETERY LOTS.
 - (C) In the event any lot is repurchased by the City, the lot shall be repurchased at the price paid for at original purchase of cemetery lots.
2. *Ordinance 91.05 PLANTING TREES AND SHRUBS RESTRICTED.
The owner of each lot shall have the right to plant trees and shrubs in the same, but, in order to procure symmetry and the best general result, all planting and pruning shall be done under the direction and subject to the approval of the cemetery keeper. No tree or shrub within any lot shall be cut down or destroyed without the consent of the Cemetery Superintendent. If any tree or shrub shall become detrimental to any adjacent lot, avenue, or ground, it shall be the right and duty of the keeper to remove the same at the expense of the owner of the lot on which it stands.
3. Bordered Area-For the purposes of these rules, a bordered area is defined as an area that extends no more than 18" from the front of the headstone or marker and does not exceed the width of the headstone or marker. The border shall consist of a stone or concrete material that is no higher than 4" off the ground.
4. Toys, shells, decorative stones, and similar articles shall be permitted only on a headstone or placed in a bordered area.

5. Artificial flowers are permitted on head stones or in the bordered areas year-round, but may be removed by cemetery personnel if they become faded or deteriorated.
6. Two shepherd hooks are permitted per cemetery plot, and shall be placed in bordered areas only, (or, if there is not a bordered area, against the headstone) and the hook and the decorations on the hooks shall not hang over the area outside the bordered area or headstone.
7. Any decorations placed on a lot which do not conform to the Cemetery's policies will be removed by cemetery personnel. Prohibited items include items with advertising (i.e. food and beverage containers), items that may be deemed offensive, and clothing items. If such items are removed, said items will be kept for 14 days.
8. Natural flowers will be permitted at any time and will be removed when wilted. The pots or baskets containing such plants shall be-secured on headstones or placed in the bordered areas.
9. Items of a nature unique to a holiday shall be allowed to be placed in permitted areas no more than 21 days before the holiday and shall be permitted to remain for no more than 21 days following the holiday, at which time they may be removed by cemetery personnel.
10. Flower beds of spring bulbs or summer annuals shall be planted only in the bordered areas. Should a flower bed become unkept the Cemetery reserves the right to remove.
11. Articles made of concrete, urns, boxes, etc. are permitted only in bordered areas because such articles add greatly to the cost of maintenance. Fencing or trellises of any type shall not be allowed.
12. The City disclaims all responsibility for loss or damage from causes beyond its reasonable control, and, especially, due to regular maintenance, thieves, vandals, explosions, unavoidable accidents or acts of God.
13. *Ordinance 91.04 REMOVAL OF IMPROPER STONES, MONUMENTS AND THE LIKE.
The City reserves the right to exclude or remove from any cemetery lot such stones, monuments, or other things as shall be deemed by it to be improper, offensive, or injurious to that or the adjacent lots or grounds.

MEMORIALS

1. Granite, marble or bronze are recommended as the most durable materials for memorials, memorials for temporary or permanent use, of wood, concrete, artificial stone, composition, tin, or iron are not permitted.
2. Only one central or family memorial should be placed on any family lot, and the location of all memorials shall be determined by the Cemetery.

3. Only one marker is permitted per grave space. (Exception is made in the case of a government flush marker which shows the person's military history.)
4. No memorial shall be placed on any lot against which there exists any indebtedness.
5. No memorial may be erected or placed on any lot in the Cemetery without Cemetery approval.
6. All foundations for memorials must be installed by the Cemetery and the Cemetery will assume responsibility for the proper construction of such foundations.
7. The City of Versailles reserves the right to exclude or remove from any lot, memorial, or other structure which shall be determined by them to be offensive, improper or injurious to the surrounding lots or grounds, or which has become dilapidated or unsightly.

USE OF ROSE CREST PAVILION

1. All funeral homes shall abide by these guidelines.
2. Funeral homes will transport remains to Rose Crest Pavilion.
3. Designated pall bearers will remove remains from hearse/carriage to the pavilion at the discretion of the Funeral Director and place on Bier (a frame or stand on which a coffin or remains is laid) at pavilion.
4. At the end of the service, the pall bearers will place the remains back into the hearse.
5. The hearse shall transport the remains to the grave site.
6. City personnel will remove the remains from the hearse and place on funeral cart for immediate burial.
7. For safety reasons, the City of Versailles requests that no mourners (a person attending funeral service as a relative/friend of deceased) be allowed to go to the grave site until the remains are in place to be professionally buried.
8. All funerals will be subject to a 2 hour time limit from bier to interment.
9. If family/funeral home request a tent or other graveside accessories at the actual burial site, there will be an additional charge of \$300.00.
10. The Pavilion at Rose Crest is also available for services if burial plot is at Versailles Cemetery.

11. The opening and closing costs for a grave will be \$500.00.
12. All funeral homes are required to provide their own lowering devices, to lower remains into the vault.

RULES OF CONDUCT

1. Since this is a cemetery, with an inherent sacred nature, it is requested that visitors are clothed, including shoes and shirts that they refrain from parties, picnicking and sports activities of any kind on the grounds.
2. *ORDINANCE 91.10 DOGS PROHIBITED IN CEMETERIES.
No person shall take a dog within the boundaries of the city cemetery.
4. A speed limit of 10 miles per hour within the grounds of the Cemetery must be observed to insure the safety of visitors and workmen.
4. The Cemetery reserves the right to prohibit entrance to the Cemetery by the public at those times when the safety of visitors and preservation of the Cemetery is threatened by bad weather or similar factors.

GENERAL RULES

1. It shall be the right and duty of the City of Versailles from time to time, to amend these policies as they deem necessary for the care of the Cemetery and the protection of the owners.
2. The above rules and regulations do not constitute all the rules and regulations of the Cemetery, but only those most pertinent to owners and visitors.